

# **HANDBOOK OF REPORTS**

**for the**

**151<sup>st</sup> STATED MEETING**

**of the**

**SHENANDOAH PRESBYTERY**

**August 27, 2011**

**Place:**

**Timber Ridge Presbyterian Church  
73 Sam Houston Way  
Lexington, Virginia**

**Shenandoah Presbytery is a covenant body where:**

- ~ congregations are empowered to be centers for missions,**
- ~ people of God are equipped to be disciples of Christ in a  
challenging world,**
- ~ church professionals are nurtured and strengthened for  
service,**
- ~ open communication and information are used constructively  
and creatively to keep us connected.**

MEMO TO: Pastors and Commissioners to Presbytery  
FROM: Sally Hinchman, Interim Stated Clerk  
DATE: July 2011  
RE: August 27, 2011, MEETING OF PRESBYTERY

The Presbytery of Shenandoah will meet in stated session at the Timber Ridge Presbyterian Church in Lexington, Virginia, on Saturday, August 27, 2011. (Directions below.) A nursery will be provided for babies and small children. For childcare, please contact Harriet Fix at 540-463-3692 no later than August 19, so that proper arrangements can be made.

**LUNCH** can be purchased before the convening hour of 9:30 a.m.

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**IF YOU HAVE SPECIAL DIETARY NEEDS, PLEASE PHONE THE CHURCH  
AT 540-463-6939 NO LATER THAN AUGUST 10**

**HANDBOOK** The Handbook of Reports will be available on Presbytery's web site [www.shenpres.org](http://www.shenpres.org) The Handbook contains essential information for advanced study to enable Presbytery to make informed and prompt decisions. **Please be sure all voting members of Presbytery receive a copy. They include all pastors and elected commissioners.**

**DIRECTIONS:**

From I-81 take exit 195. Turn NORTH onto Route 11/Lee Highway. Go approx ½ mile and turn right.

## INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY

**Number of Meetings** – Our *Book of Order* (G-11.0201) requires presbytery to hold stated meetings at least twice each year. There will be four STATED meetings for 2011: February 12, May 10, August 27, and November 8.

**Kind of Meetings** – Besides stated meetings there are adjourned meetings and special meetings.

**Adjourned Meetings** – Held to conclude unfinished business of proceeding stated meeting. New Business may be placed on Docket.

**Special Meetings** – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than ten (10) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted. (*Book of Order* G-11.0201)

**Who Determines Type of Meetings?** – The governing body itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the governing body votes to extend the time on that day or votes to schedule an adjourned meeting later. Special meetings may be called in conformity with G-11.0201 of the *Book of Order*.

**Docket Preparation** – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

**Docket Problems** – Time for the presentation of a report may be precise but debate time on the report is often guesswork. Frequently debate bogs down over procedural matters, and controversial issues create considerable discussion. Governing body can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting of the governing body. Representatives should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

## PROCEDURAL RULES

- A. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time shall be made an Order of the Day with an allotted time period. Any committee requiring more than the allotted time shall conclude its report following new business.
- B. Reports having been mailed out in advance, the committee chair will not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.  
  
Any report not so circulated shall not be received by the Presbytery except by permission of two-thirds voting and present. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.
- C. On matters where there may be deep concern, possible controversy or lack of information, the division or committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
- D. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
- E. Any member of the governing body desiring to speak must stand, identify themselves by name and church, be recognized by the Moderator, and go to a microphone if available.
- F. A member of the governing body may speak only once on any particular motion unless he/she is the maker of that motion or unless no one else wants the floor, but not more than twice or for more than a total of five minutes.
- G. Lengthy motions must be written out and presented to the Stated Clerk.
- H. References to the following procedures from Robert's Rules of Order may prove useful:
  - 1. A division or committee recommendation does not require a second to be on the floor. (Section 7, p. 69)
  - 2. Other motions require a second prior to discussion or action. (Section 4, p. 28-30)
  - 3. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
- I. No flash photography will be allowed during the worship service at meetings of Presbytery.
- J. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.

**QUORUM:** "A quorum of the Presbytery shall be any three minister members and the elder members present, provided that at least three churches are represented by elders. The Presbytery may fix its own quorum at any higher number." (Book of Order G-11.0202)

*Seeking to be Faithful Together:*

**Guidelines for Presbyterians During Times of Disagreement**

*In a spirit of trust and love, we promise we will . . .*

<p><b>Give them a hearing . . . listen before we answer</b> <i>John 7:51 and Proverbs 18:13</i></p>	<p>1 <b>Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;</b></p> <ul style="list-style-type: none"> <li>• we will keep our conversations and communications open for candid and forthright exchange,</li> <li>• we will not ask questions or make statements in a way which will intimidate or judge others.</li> </ul> <p>2 <b>Learn about various positions on the topic of disagreement.</b></p> <p>3 <b>State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.</b></p>
<p><b>Speak the truth in love</b> <i>Ephesians 4:15</i></p>	<p>4 <b>Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching.</b></p> <p>5 <b>Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;</b></p> <ul style="list-style-type: none"> <li>• we will not engage in name-calling or labeling of others prior to, during, or following the discussion.</li> </ul> <p>6 <b>Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.</b></p>
<p><b>Maintain the unity of the spirit in the bond of peace</b> <i>Ephesians 4:3</i></p>	<p>7 <b>Indicate where we agree with those of other viewpoints as well as where we disagree.</b></p> <p>8 <b>Seek to stay in community with each other though the discussion may be vigorous and full of tension;</b></p> <ul style="list-style-type: none"> <li>• we will be ready to forgive and be forgiven.</li> </ul> <p>9 <b>Follow these additional Guidelines when we meet in decision-making bodies:</b></p> <ul style="list-style-type: none"> <li>• urge persons of various points of view to speak and promise to listen to these positions seriously;</li> <li>• seek conclusions informed by our points of agreement;</li> <li>• be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;</li> <li>• abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines.</li> </ul> <p>10 <b>Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.</b></p>

## ANNOUNCEMENTS

IF YOU ARE A FIRST TIME ELDER, BE SURE AND PICK UP YOUR  
SPECIAL BADGE AT THE NAME TAG TABLE

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### VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Lay pastors commissioned to churches

Elders commissioned by each church session

0-500 members = 1 elder

501-1000 members = 2 elders

1001-1500 members = 3 elders

Certified Christian Educators who are also elders and are currently serving  
in an educational ministry

Elder elected moderator

Elders serving on Presbytery Council

Elder elected as chair of Committee on Ministry

Elders elected by Presbytery as Executive or other exempt staff

## DOCKET

(Members of Presbytery are urged to be registered and seated by 9:30 a.m. If not yet registered, please do so right after worship)

**Rev Jonathan Bunker** is the Presbytery Moderator for 2011

**Elder Paul Dana** is the Presbytery Vice-Moderator for 2011

**Rich** is chair of COM and pastor of 1<sup>st</sup> Church in Winchester

**Randy** is chair of WWM and pastor of Nineveh Church

**Richard** is chair of Nominations and an elder at 1<sup>st</sup> Harrisonburg

**Dan** is chair of Council and pastor of 2<sup>nd</sup> Staunton

- 8:30 a.m. REGISTRATION BEGINS
- 9:30 a.m. Call to Order with prayer  
Worship – Arranged by the Maury River Mission Community
- 10:30 a.m. Determining a Quorum  
Welcome and Introduction of Guests  
First time commissioners  
Seating corresponding members  
Representative of host church  
Appointments by the Moderator  
Correction and Approval of Minutes  
New Business  
Adoption of the Docket  
Communications and Report of the Stated Clerk – page 2  
Omnibus Motion – page 3  
Presbytery Staff Reports  
Greetings from Ethiopian Evangelical Church Mekane Yesus
- 11:15 a.m. Committee on Ministry, Rich Reifsnnyder – pages 4-7
- 12:00 p.m. World Wide Ministries, Randy Webb
- 12:20 p.m. Campus Ministry
- 12:30 p.m. Nominations Committee, Richard Johnson – page 8
- 12:35 p.m. Lunch – ORDER OF THE DAY
- 1:35 p.m. Intercessory Prayer
- 1:45 p.m. Presbytery Council, Dan Williams - pages 9-14  
Shenandoah 2010  
Budget & Finance – pages 15-19
- 2:30 p.m. Moffett for Mission, Dan Williams
- 2:40 p.m. Anticipated Adjournment

**Communications and Report  
From the Interim Stated Clerk**

For information:

- A. Administrative Commission for Round Hill Church  
Initiated by presbytery actions: November 9, 2010, *“to consult with the members of the Round Hill Presbyterian Church concerning the congregation’s future.”*  
Recent actions: The commission met on June 29, 2011 and received word that Second Opequon has agreed that they would be willing to have Round Hill become a Chapel. A meeting of the two churches sessions was held on July 21, 2011 to develop a covenant. Members of the commission attended and served as resources for this meeting. An attorney is being contacted to handle the transfer of the property to Second Opequon. Another joint session meeting will be held on August 29, 2011 to give their final approval of the covenant.
  
- B. Administrative Commission for Poplar Hill Church  
Initiated by presbytery action: July 22, 2006, *“to consult with the members of the Poplar Hill Presbyterian Church and to dissolve the church in response to a request from a congregational meeting on July 9, 2006.”*  
Recent actions: Discussions continue with members from the New Beginnings Church regarding the potential purchase of the property.
  
- C. The stated clerks of the presbyteries in the Synod of Mid Atlantic have reviewed presbytery minutes.
  
- D. Please note the Synod of the Mid Atlantic has relocated its offices to 3601 Seminary Avenue, Richmond, VA 23227. Their phone number is 804-342-0016.
  
- E. For the first time in five (5) years the Presbyterian Church (USA) Board of Pensions Medical Plan will be increased. The dues will be increased by three-quarter of a percentage point in 2012 and also in 2013.
  
- F. On Saturday evening, July 2<sup>nd</sup>, an electrical fire caused significant damage to the Strasburg, Presbyterian Church. The Christian Education Building sustained fire and heavy smoke damage. The sanctuary will have to be completely refurbished due to heavy smoke damage. During these renovations they are meeting at the Strasburg Community Center. If individuals or churches would like to assist with immediate expenses please send them to the churches present address and on the check identify “Fire Restoration Fund”.

## OMNIBUS MOTION

From the Stated Clerk:

- A. Excuse from attendance of all or part of this stated meeting those ministers who submit such a request.
- B. Accept the resignation, with regret, of the Rev. Donna DeSarro-Raynal on the Administrative Commission for Round Hill Presbyterian Church.
- C. Elect Ruling Elder Joe Higgs, Highland Memorial to the Administrative Commission for Round Hill Presbyterian Church,
- D. That the presbytery accept the invitation of Lexington Presbyterian Church to host the May 8, 2012 stated meeting of the presbytery.
- E. That the presbytery accept the invitation of the Mt. Carmel Presbyterian Church to host the August 25, 2012 stated meeting of the presbytery.
- F. That the presbytery elect the following individuals to serve as readers for the standard ordination exams:
  - Ruling Elder, Mary Lou McMillin
  - Teaching Elder, Carrie Evans
  - Teaching Elder, Carl Moore

## COMMITTEE ON MINISTRY

### I. FOR INFORMATION:

Received the written triennial visit to the Burnt Church.

### II. ACTIONS TAKEN:

- A. Montreat requires COM approval for all ministers to attend their interim pastor workshop. Upon receiving application requests for Rev. Doug Sterrett and Rev. Bob Osborne, a motion was made, seconded and approved to approve their attendance at the upcoming workshop
- B. Appointed the following liaisons:
  - ❖ Bob Osborne to Tuscarora Church
  - ❖ Fred Holbrook to Westminster Church
- C. Appointed the following moderators:
  - ❖ Sally Robinson to Tuscarora Church
  - ❖ Will Heyward to Westminster Church
- D. Approved the Interim Contract between the Broadway Church and the Rev. Betty G. Dax through July 1, 2012.
- E. Approved renewing the Associate for the Parish Contract between the Clear Brook and Mt. Hope sessions and the Rev. David Duckworth through December 31, 2011.
- F. Approved renewing the Associate for the Parish Contract between the Cedar Creek and Middletown sessions and the Rev. Rose Wayland through December 31, 2011.
- G. Approved the Associate for the Parish Contract between the Ivanhoe and Wardensville sessions and the Rev. Lee McDermott through December 31, 2011.
- H. Approved the request from the Mt. Olive Session to allow them to seek a designated pastor.
- I. Approved the following to serve as CLP mentors:
  - ❖ Barbara Johnson for Linda Reece
  - ❖ Rufus Burton for Debbie Barnett
  - ❖ David Howard for James Boyette
- J. Approved the temporary supply contract between Bethany Session and the Rev. Les LaPrade through December 31, 2011.
- K. Approved the dissolution of the pastoral relationship between the Keyser Church and the Rev. Ernie Poland effective June 30, 2011, per the pastor's request.
- L. Approved the dissolution of the pastoral relationship between the Tuscarora Church and the Rev. Clark De-Sarro-Raynal effective August 7, 2011, per the pastor's request.

- M. Approved the temporary supply contract between the Mt. Storm Session and Candidate Joan Wilson through August 1, 2012.
- N. Approved the examination of the Rev. Tully J. Hunter to serve as pastor of the Tinkling Spring Church, and his moving onto the field prior to the August 27 meeting of Presbytery.

III. RECOMMENDATIONS:

Concerning the Rev. Tully J. Hunter:

- A. Sustain the examination of Mr. Hunter following the statement of his Christian experience and an opportunity for questions from the floor. (See pages 6-7)
- B. Enroll him as a member of Presbytery (transferring from the Presbytery of Florida) to be the pastor of Tinkling Spring Church following the examination and the signing of the Book of Obligations

Terms of call and commission to install will be available in the supplemental packet of reports.

Brief Statement of Faith  
Tully J. Hunter

I believe in the Word of God, the Holy Scriptures, the sixty-six books of the Old and New Testaments, as the authoritative witness to God. Inspired by the Holy Spirit, the Word of God is the ultimate and only authority for the Church and all of human life. It is the Word of God that continues to have the power to change lives and reshape human reality. It is the Word of God that tells us of our faith and invites us to join the family of God.

I believe in a Creator God of tremendous love. A love that transcends time, rises above human limitations, and reaches out to us even when we do not desire to be reached. Like Sarah we laugh at the promise of hope in our otherwise hopeless situations, yet God has the last laugh. God's sovereign will is worked in our lives through all circumstances bringing us closer to our God who created us, Christ who saved us, and the Holy Spirit which is at work in the lives of believers today empowering us to live the abundant life of faith promised by Jesus.

I believe in Jesus, born a vulnerable and frail fully human child, who experienced life as we experience life. I believe in Jesus the Christ, born through the power of God's Holy Spirit, fully God, to be the fulfillment of the Scriptures. Who, through His life lived in sinless perfection according to the Word of God, His suffering and dying on the cross in our place and in payment for our sins, and through His resurrection by God Almighty has made possible our salvation through faith in Him as our Lord and Savior. As we live for Him today, we prepare the church and ourselves for our reunion with our precious Savior. Today we live, serve, and reach out in order to reflect the beauty of the Kingdom of God to a world staring mindlessly at its own image.

I believe in the Holy Spirit, who Callid Keefe-Perry describes as "My God is in the next room, cooking unseen feasts and humming; moments of ache before rain when the whole June cloud is ready to burst through...This is my God: expectant and grinning wild and near." I believe in the Holy Spirit who illumines the Word of God and enlightens us; who is active in the world bringing forth wisdom, culture, and creativity; who grants the gifts of God's grace for the building up of the church and the proclamation of the Gospel; who is the power of God at work for our salvation; and, who opens the eyes of our heart and gives us faith by which our salvation is made real to us. It is the Holy Spirit of God who empowers us to take the great mystery of faith and to live lives of graciousness, joy and service through Jesus.

I believe that God calls all Christian people to follow the example of Jesus and be a light to a world lost in the darkness of sin. The Christian faith, while very deeply personal, is never private. Every Christian person is called to share the good news of the saving power of Jesus with everyone whom they meet through the power of Godly lives, through sharing the Word of God, and through acts of mercy which help meet the very real physical needs of those around us. From the good news of the saving power of Jesus, to standing up against injustice in the world in all of its forms, the Christian shines the light of truth in Jesus into our dark world and provides a path by which others can find their way home. When we worship, baptize, partake of the Lord's Supper, and participate in mission work both at home and abroad, we provide the only fitting response to God's great love through Jesus, and we demonstrate the Lordship of Christ in our lives. We publicly proclaim for all to hear that Jesus Christ is Lord and we will, with every fiber of our being, seek to follow Him. The message is clear and powerful, because those in need of a change in their life see how we have changed, they hear the message of Jesus and a change is worked in them through the power of the Holy Spirit. This view of God allows me the joy of being an eternal optimist who desires to serve Christ fully so I may witness the great gift of hope available through Jesus.

## Brief Biographical Sketch Tully J. Hunter

I am the son of a sharecropper, an historian, anthropologist, former business owner, doctoral candidate, published author, average musician, avid reader, dog and cat owner, hiker and camper, happy father of two and husband of one. Often mistaken for “the most interesting man in the world,” I grew up on a small West Texas farm, obtained undergraduate degrees from Texas Tech University, graduate degrees from Clemson University and Columbia Theological Seminary, and am a doctoral candidate at Gordon-Conwell Theological Seminary. I describe myself as a "good ol' farm boy that got lucky!"

My spiritual journey began very early in life. At the age of six I made a personal profession of faith in Jesus Christ and was baptized, almost drowned, at the First Missionary Baptist Church of Morton, Texas. Faith and often the lack thereof have guided my life at every turn. Years of part time youth ministry, both volunteer and professional, lead to a sense of call to the vocation of ministry. After seminary a brief stint in a children’s hospital as a chaplain sharpened God’s call in my life. As a result, I have spent the last twenty years embarrassing churches by being known as their pastor.

I have a deep love for our crazy denomination and, because of our Reformed tradition, an even deeper love for Scripture. I swing from being somewhat of a mystic to a determined pragmatist concerning God’s Word. I always seek to approach Scripture in study and in sermons with a good sense of humor, practical wisdom borne of life experiences, a love for history, pop-culture, and a commitment to serving God by serving others. My favorite sayings are: “We must never be so spiritually minded that we are of no earthly good!” and, “Do something for Jesus now, even if it’s wrong!”

In 1990, through the grace of God and under unusually comical circumstances, I met Ann White who, in 1991, agreed, for reason which still escape me, to marry me. For twenty years I have given thanks to God daily that I “out punted my coverage.” We are parents of two wonderfully unique children. Alex is entering the sixth grade and is a devoted Boy Scout. Emma is entering the fourth grade and desires to be the world’s first singing-dancing-dentist-artist. Our greatest joy is spending time together as a family, camping, traveling, enjoying a few private moments, and just having a good time.

As we approach a new chapter in our ministry, we look forward to following God’s call to Tinkling Spring. We look forward to our family becoming a part of the Tinkling Spring family. I look forward to working with colleagues in Shenandoah Presbytery. Most of all, knowing the joy and excitement which we have experienced thus far, we look forward to all the strange and wonderful places God will continue to lead us in ministry.

## NOMINATIONS COMMITTEE

### RECOMMENDATION:

That Presbytery approve the following to serve on the General Presbyter Search Committee:

Eastern Panhandle – Rev. John Bethard of Charles Town Church, membership of 318

Potomac Highlands – Elder Kimberly Kline of Franklin Church, membership of 122

Mountain Valley - Rev. Lisa Webb of Woodstock Church, membership of 218

Central Valley – Elder Ken McNulty of Cooks Creek Church, membership of 208

Highland-Augusta - Elder Mary Strickler of Waynesboro Second Church, membership of 173

Maury River – Rev. Charles Reed of Warm Springs Church, membership of 93

## PRESBYTERY COUNCIL

Presbytery Council met twice since the last stated meeting of Shenandoah Presbytery: a special meeting on May 31, 2011, and a stated meeting on July 12, 2011. The next stated meeting of Council is Tuesday, October 11, 2011, beginning at 10:00 a.m., at the Presbytery Office in Harrisonburg.

### INFORMATION

1. Council directs Presbytery's attention to the proposed 2012 Budget on pages.15-19 . Action will be taken on the budget at the November 11, 2011, stated meeting. The Budget & Finance Committee welcomes feedback on this proposal prior to the October 11, 2011, meeting of Council. *(Please also see Actions Taken item #4.)*
2. The following recommendation is presented for Presbytery's information, with action to be taken at the November 11, 2011, stated meeting. Council welcomes comments on this proposal prior to its October 11, 2011, meeting. Two comments have already been received, and are appended to this report. *(This recommendation requires a two-thirds vote of Presbytery to be approved.)*

Council recommends that Presbytery's manual be amended to change the composition of Council by amending section 4.2.2 of the Manual by striking the entire paragraph and inserting new text, a and b, below:

#### 4.2.2 Membership:

~~The Presbytery Council will consist of a chairperson and Vice chairperson of Council, Moderator and Vice Moderator of the Presbytery, two people elected by each of the Mission Communities and the chairperson of the following committees: Nominating, Professional Development, Campus Ministries, Camps and Conference, Committee on Church Development, Communications, Budget and Finance, Office and Personnel, Resource Center, World Wide Ministries, Presbyterian Women and the Vision and Mission Committee of Council. All full time professional staff shall serve as advisory members and the stated clerk.~~

- 4.2.2. Membership:
  - a. The Presbytery Council will consist of a chairperson and Vice-chairperson of Council, Moderator and Vice Moderator of the Presbytery, one person (with voice vote) from each of the Mission Communities (6 or 7 depending on further actions of Presbytery) and the chairperson of the following committees: Nominations, Committee on Ministry (COM), Committee on Church Development (CCD), Budget and Finance Committee, Small Church Committee (if approved), a representative from Outreach Ministries and a representative from Nurture Ministries. All full-time professional staff and the Stated Clerk shall serve as advisory members
  - b. Office and Personnel Committee has access to Council but does not need to send a representative to Council unless they have business to conduct.
3. The following recommendation is presented for Presbytery's information, with action to be taken at the November 11, 2011, stated meeting. Council welcomes comments on this proposal prior to its October 11, 2011, meeting. Two comments have already been received, and are appended to this report. *(This recommendation requires a two-thirds vote of Presbytery to be approved.)*

That the Manual be amended by adding a new section 4.4.12 (Standing Committees). (Permission is given to the Stated Clerk to reword this section, as needed, for continuity.)

Two Ministries Group have similar access to Council and shall serve as the connection to Council to bring business to the Council. These two Ministries Groups each have a Steering Group that is formed of the membership of the groups. These two entities are a means to bring information and requests to Council for each committee or group. The main function of these groups is to be as follows:

1. Permission Giving within bounds of our structure.
2. Empowering current and future groups to develop their own ministries.
3. To allow flexibility in presbytery without creating fixed structures.
4. Develop purpose driven entities.

Each of the committees or groups that fall under these two Ministries will function on their own, developing their ministries, working to achieve their goals, and completing their mission.

1. Outreach Ministries: Shall gather and coordinate with groups such as World Wide Ministries, Partnership, I-Care, Hunger, Disaster & Disaster Response Team, Peacemaking, Presbyterian Women, and other entities that further the ministry outreach function of the presbytery or sub-groups within the boundaries of the presbytery.
2. Nurture Ministries: Shall gather and coordinate with SPYCE, Camp and Conferences, Paddy Run, College Ministry, Resource, Communications, KCC, Website oversight, Leadership Training (the current Big Event group as an example), Older Adult Ministry (another task specific group currently working within our bounds and producing an event) and other entities that further the nurture outreach function of the presbytery or sub-groups within the boundaries of the presbytery.

#### **ACTIONS TAKEN**

1. Council took the following actions, related to recommendations of Shenandoah 2010:
  - a. COM Recommendations: Council approved referring this section of the Shenandoah 2010 report to the Committee on Ministry, with the request that they respond to Council on or before the October 11, 2011, Council meeting.
  - b. Council approved referring this section to the Budget and Finance, Funds Administration, and PIE committees, with the request that they respond to Council on or before the October 11, 2011, Council meeting.
  - c. Changes to Manual concerning mission communities: Council approved referring the recommendation on adding a seventh mission community to the Small Church Task Force.
  - d. Recommendations on traits of the next General Presbyter: Council approved referring this matter to the General Presbyter Search Committee.
2. Council empowered the Office & Personnel Committee to continue the relationship of Heather Carter as Office Administrator and Bookkeeper, pending a successful evaluation at the end of her 90-day introductory period.
3. Council disapproved a recommendation of Office and Personnel to not renew the interim General Presbyter/Stated Clerk contract with Sally Hinchman, with the relationship to end on August 31, 2011, and approved a motion that the contract for Sally Hinchman be extended to December 31, 2011, and that it not be renewed after that date.
4. Council voted to amend the 2012 Budget prepared by Budget and Finance by defunding the Chaplaincy Service of Virginia (\$3,000) and funding Massanetta Springs Conference Center at the same amount.
5. Council acted to create a joint special committee with Shenandoah Presbytery Corporation to develop the necessary steps to move Shenandoah Presbytery towards incorporation, in conformity with G-4.0101. The Presbytery Corporation will most likely take steps to become a non-profit foundation under Virginia law, and will retain full fiduciary responsibility for the funds entrusted to its stewardship. Shenandoah Presbytery will incorporate and hold title to all property, except that which is related to funds managed by the current Shenandoah Presbytery Corporation.

#### **RECOMMENDATIONS**

1. **That the Vision Statement in the Manual (Chapter II) be amended by striking out “church professionals” and inserting “church leaders and members.”** *(This recommendation requires a two-thirds vote of Presbytery.)*

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

Congregations are empowered to be centers for mission;

People of God are equipped to be Disciples of Christ in a challenging world;

~~Church professionals~~ Church leaders and members are nurtured and strengthened for service;

Open communication and information are used constructively and creatively to keep us connected.

2. **That the Manual be amended by striking out section 4.2.4, Vision and Mission Committee, in its entirety.** *(This recommendation requires a two-thirds vote of Presbytery.)*

3. **Nominations Committee:**

- a. Council nominates Ruling Elder Glenn Ryburn from the Berkeley Springs Church (Eastern Panhandle MC) for election to the Nominating Committee, Class of 2011, to fill the unexpired term of Clark DeSarro-Raynal.
- b. Council nominates Teaching Elder John MacDonald to serve as Vice Chairperson of the Nominating Committee.

**Response to Shenandoah 2010 Proposal to Restructure Presbytery Council Affirmed by  
World Wide Ministries Committee on June 16,2011**

**I. Questions**

Q 1. A question was raised about the wisdom of restructuring Presbytery Council without a new General Presbyter being in place. What's the hurry?

Q2. Since this change would involve a change in the Presbytery Manual, has the Manual Review Committee been involved in any of these discussions, or have they been bypassed?

Q3. The WWM committee was taken by surprise that the proposed restructuring of Presbytery Council would remove the representatives from World Wide Ministries, Presbyterian Women, and Office and Personnel from membership on Presbytery Council. What is the rationale for removing these particular committees? The Shenandoah 2010 proposal offers no rationale for removing these particular committees.

Q4. Will commissioners to the August Presbytery meeting be adequately informed about these changes and their implications? Since WWM was surprised by this, a concern was raised that the first time that any of the commissioners to the August Presbytery meeting will learn of this, is in the packet of materials that will come two weeks before the Presbytery meeting in a month when many people are away on vacation.

**II. Concerns**

The Church of Jesus Christ exists to carry out God's mission in the world. This biblical understanding is stated in The Great Ends of the Church (G-1.0200) and The Church and Its Mission (G-3.0000) in our Book of Order. It is also reflected in the Vision Statement of Shenandoah Presbytery as "a community of Christ for Worship, Nurture and Mission."

Our Presbytery Manual identifies important functions that derive from that vision, including: "Congregations are empowered to be centers for mission;" and "Open communication and information are used constructively and creatively to keep us connected." Our objections to the Shenandoah 2010 proposal to restructure Presbytery Council center around our concerns that this proposal:

- a. inhibits open communication between WWM and Presbytery Council, and
- b. removes from the coordinating group in our Presbytery the committee whose duty is to keep mission concerns and opportunities before the Presbytery.

Our concerns focus around the **functions** of Presbytery Council and of the World Wide Ministries Committee.

**Concern 1.** According to our Presbytery Manual, the primary duty of the Presbytery Council is "to coordinate the mission and program committees of all of Presbytery, ... " (4.2.3) The World Wide Ministries Committee already coordinates the work of the Living Waters Team, and together with the Ethiopia Partnership Committee coordinates the work of iCARE, HEART, the ESL Program, the Lydia Center program, and others.

(We also notice in our Directory that Presbyterian Women seem to be coordinating the work of at least 18 different sub-committees.)

To remove the WWM representative (and representatives from Presbyterian Women and Office and Personnel) from Presbytery Council will significantly **inhibit** if not **prohibit** Presbytery Council from exercising its coordinating duties for these committees.

**Concern 2.** To have WWM Committee (and the six sub-committees it monitors) and Presbyterian Women (and the many sub-committees they coordinate) together with the other committees mentioned in the Shenandoah 2010 recommendation, form a "three person steering group" in order to have **one representative** who will give them "access" to council, creates an additional and unnecessary level of bureaucracy that will greatly complicate the communication process and diminish the quality of the communication between these committees and the Presbytery Council.

**Concern 3.** The purpose of Presbytery Council is to "oversee, coordinate, initiate, resource, and respond to areas and concerns of **mission** within the bounds of the Presbytery." (4.2.1) This is further defined in (4.2.1.3) as "to ... monitor the **alignment of vision and mission** in the work of the presbytery." Among the duties assigned to the World Wide Ministries Committee (4.4.9.2.C) is "to serve as the conscience of Presbytery ... and encourage advocacy efforts on behalf of justice and compassion."

Losing the ability to be in regular and direct communication with the other committees of Presbytery at the Council table will negatively impact WWM Committee's efforts to carry out our duties in this Presbytery.

### **III. Recommendations**

**R1.** Presbytery Council reconsider its action to recommend this restructuring of Presbytery Council to the Presbytery meeting in August.

**R2.** If this must go forward at the August meeting of Presbytery, that it go forward as a first reading only, so that all can become aware of the specifics of this proposal and its implications and possible consequences.

**R3.** Amend the recommendation to include the chairperson of the World Wide Ministries Committee.

**R4.** Amend the recommendation to include the Moderator of the Presbyterian Women Coordinating Team.

**R5.** Amend the recommendation to include the chairperson of Office & Personnel.

WWM Committee: Randy Webb, Chair; Martha Sieck, Mike R, Bob von Oeyen, Carol Miller, Carl Howard, Jan Owen

## Response to Shenandoah 2010 Proposal to Restructure Presbytery Council

### Shenandoah Presbyterian Women

As the present Moderator of Shenandoah Presbyterian Women I would like to object to Presbyterian Women (PW), World Wide Ministries and the Office and Personnel Committee be excluded from Presbytery Council. I feel that this would be a great injustice to them. I don't know why this decision was made.

As Randy Webb writes: "Our Presbytery Manual identifies ... that vision, including: "Congregations are empowered to be centers for mission." This is one of the main goals of Presbyterian Women. PW has been doing mission from day one to the present. I will bring copies of a mission report for 2010-2011 compiled by the PW Historian. This report includes a long listing of the mission projects that PW completed last year. Only about half of those churches with an organized PW responded and still the report included a rather long listing. I personally was mission coordinator for Shenandoah Presbyterian Women for 10 years. Mission projects are a large part of PW.

I just hope that everyone attending the August meeting of Presbytery is informed of these changes.

Please reconsider and keep World Wide Ministries, the Office & Personnel Committee, and Presbyterian Women a part of Presbytery Council; we need to keep connected through Presbytery Council.

Submitted by

Dot Bowers, Moderator, Shenandoah Presbytery Women and a  
member of the Coordinating Team

# BUDGET WORKSHEET - 2012

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2012 BUDGET WORKSHEET	
				Request	Recommend
<b>Resources Provided by:</b>					
Undesignated Mission & Ministry from Congregations	862,371	788,640	800,000	750,000	750,000
Interest Income	1,783	12,991	12,800	12,800	12,800
Grants from GA & Synod		3,600	3,000	3,600	3,600
Corporation Income from Blue Funds	9,000	6,000	5,000	5,000	5,000
Other	3,092	4,311			
<b>TOTAL</b>	<b>876,246</b>	<b>815,542</b>	<b>820,800</b>	<b>771,400</b>	<b>771,400</b>
<b>Resources Used for:</b>					
<b>Payments to Governing Bodies:</b>					
GA - Per Capita (2011-6.35) (2012 - 6.63)	108,492	105,915	107,785	109,919	109,919
Synod - Per Capita (2011-.725) (2012 - 1.45)	19,827	12,486	12,306	24,040	24,040
GA - Shared Mission Support	63,000	63,000	60,000	55,588	46,466
Synod - Shared Mission Support	5,250	5,250	5,000	4,632	1,800
Total Payments to Governing Bodies	196,569	186,651	185,091	194,179	182,225
<b>Administration:</b>					
Occupancy:					
Major Office Repair	5,298		3,000	3,000	3,000
Bldg & Grounds Maintenance	11,755	6,671	12,000	12,000	8,000
Insurance	13,398	13,014	14,000	14,000	14,000
Janitorial Services	7,119	7,297	7,297	7,384	7,384
Janitorial Services - Taxes	545	561	558		
Utilities	10,735	11,114	14,000	14,000	15,000
Office Expense:					
Telephone	3,179	2,647	3,800	3,800	3,800
Postage	2,093	3,331	3,200	3,200	3,200
Supplies, Paper, Drinks	8,261	8,029	11,000	11,000	9,500
Bank Service Charges	1,445	1,463	1,200	1,200	1,200
Equip Rental & Maintenance	19,868	18,829	18,000	18,000	18,000
Computer & Equip Purchases	2,848	3,150	3,000	3,000	3,000
Subscriptions & Dues	610	326	750	750	750
Audit	8,000	8,670	8,000	8,500	8,500
Personnel Costs	357,295	356,085	358,429	341,695	339,735
Pres. Meeting Expense					
Materials	8	404			
Participants	551	670	600	600	600
Governing Body Responsibilities	1,315	1,677	1,500	1,500	1,500
Vehicle Replacement Escrow		2,250			
Total Administration	454,322	446,188	460,334	443,629	437,169

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2012 BUDGET WORKSHEET	
				Request	Recommend
<b>Constitutional Committee Expense:</b>					
Committee on Ministry:					
Churches in Transition - Operating Exp			300	300	300
CLP Training	2,971	1,964	1,000	1,000	1,000
Oversight - Ministers & Congregations	500	248	1,000	1,000	1,000
Commission Emergency Fund			2,500	2,500	2500
Pastoral Care & Wellness	12,768	8,600	5,295	5,295	5,295
Salary Committee - Oper. Expense			-		
Sessional Records Oper Expense	1,135	925	1,050	1,500	1,500
Examination Committee - Expense	277	192	300	300	300
Com on Ministry - Oper Expense	9,968	4,907	6,000	6,000	6,000
<b>Total Committee on Ministry</b>	<b>27,619</b>	<b>16,836</b>	<b>17,445</b>	<b>17,895</b>	<b>17,895</b>
Total Preparation for Ministry	9,498	3,402	5,970	5,970	5,970
Total Nominations Committee	133	558	150	150	150
Total Permanent Judicial Committee	344	-	100	100	100
Total Representation Committee	86	23	100	100	300
Presbytery Council					
Budget & Finance	157	195	500	250	250
Office & Personnel	523	374	920	1,650	1,000
Strong Ministers Program	147	184	100	200	200
Legal Fee Escrow for Misconduct	1,800	1,800	1,800	1,800	1,800
History Committee		-	100		
Disaster Response Team	358	422	1,500	1,500	500
Division Operating Expense	7,894	6,374	2,975	2,975	2,500
Shenandoah 2010	295	43	600		
<b>Total Presbytery Council</b>	<b>11,174</b>	<b>9,391</b>	<b>8,495</b>	<b>8,375</b>	<b>6,250</b>
Moffett Grant Fund Expense	284	70	300	300	300
Funds Administration Expense	276	53	180	180	180
Hunger Resource Team		28			
<b>Total Constitutional Committees</b>	<b>49,416</b>	<b>30,361</b>	<b>32,740</b>	<b>33,070</b>	<b>31,145</b>

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2012 BUDGET WORKSHEET	
				Request	Recommend
<b>Standing Committees:</b>					
Church Development					
Ministry Program Grants	4,150	3,000	20,000	15,000	15,000
Churchwide Redevelopment Confer Resources & Administration	1,977	1,793	2,500	2,500	2,500
New Ministry	1,500	-	6,000	6,000	6,000
Emergency Ministry Grants		2,200	2,000	2,000	2,000
Percept Contract	7,040	4,000	8,500	4,000	4,000
Church Consultant Training		293	500	500	500
Mission Study Grant Fund	2,500	2,000	3,000	3,000	3,000
New Church Development	35,200				
CCD Missionary Church Support	23,000	27,500	27,000	22,000	22,000
CCD Operating Expenses	4,952	4,343	4,025	4,000	4,000
<b>Total Church Development</b>	<b>81,519</b>	<b>46,329</b>	<b>73,525</b>	<b>59,000</b>	<b>59,000</b>
Communications Committee					
Operating Expenses	869	1,053	800	800	
Dues & Contribution			130	130	
Computers/Communication (Websites)	3,220	2,629	2,720	2,720	
Communications Conf/Training	484	11	2,000	2,000	
<b>Total Communications Committee</b>	<b>4,573</b>	<b>3,693</b>	<b>5,650</b>	<b>5,650</b>	<b>4200</b>
World Wide Ministries:					
VA Council of Churches	200	200	160	160	160
WV Council of Churches	200	200	160	160	160
Operating Expenses	154	744	600	600	600
Annual Mission Conference				1,000	500
<b>Total World Wide Ministries</b>	<b>554</b>	<b>1,144</b>	<b>920</b>	<b>1,920</b>	<b>1,420</b>
Partnership Committee					
IBS Evan & Dev Support	6,000	6,000	6,000	6,000	6,000
Visits to & From Ethiopia	4,877	4,114	2,500	3,500	2,500
Partnership Publicity	214				
BSCO Support	8,500	8,500	8,500	8,500	8,500
ESL Program	-		1,150	1,150	1,150
Travel - Ethiopian Network Meets - US	1,074	2,200		1,200	
Operating Expense	184	151	500	500	500
<b>Total Partnership Committee</b>	<b>20,849</b>	<b>20,964</b>	<b>18,650</b>	<b>20,850</b>	<b>18,650</b>
<b>Total Standing Committees</b>	<b>107,495</b>	<b>72,131</b>	<b>98,745</b>	<b>87,420</b>	<b>83,270</b>
<b>Total Committee Expenses</b>	<b>156,911</b>	<b>102,492</b>	<b>131,485</b>	<b>120,490</b>	<b>114,415</b>

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2012 BUDGET WORKSHEET	
				Request	Recommend
<b>MISSION COMMUNITIES</b>					
Eastern Panhandle	6,850	4,727	5,575	6,000	
Potomac Highlands					
Mountain Valley	5,378	3,474	3,968	4,000	
Central Valley	5,363	2,400	4,700	4,700	
Highlands-Augusta	3,681	4,031	3,968	4,000	
Maury River	5,400	2,600	4,000	6,400	
Total Mission Communities	26,672	17,232	22,211	25,100	20,000
<b>Support Payments</b>					
Presbyterian Campus Ministry	15,750	15,750	15,000	10,750	10,750
Massanetta Springs	4,500	4,500	4,000	4,000	3,000
Montreat	540	540	500	500	
<del>Chaplains Service of Virginia</del>	6,000	6,000	3,000	3,000	
<del>Westminster Foundation, Inc.</del>	15,000	15,000			
Subtotal	41,790	41,790	22,500	18,250	13,750
<b>OTHER PAYMENT;</b>					
Camp Paddy Run - Personnel Costs	10,006	11,841	11,841	11,841	11841
Camp Paddy Run - Utilities & Other	2,009	1,811	2,000	2,000	2,000
Presbyterian Women	6,422	4,055	5,000		
Resource Center:					
Acqu - Materials & Equip	1,831	1,994	2,000	2,000	
Audio-Visual Maint & Repair		-	300	300	
Catalog Revision for Computer	300	300	300	300	
Operating Expenses	689	-	300	300	
Subscriptions	1,092	634	800	800	
Promotions	440	911	300	300	
Resource Center Operating Cost		324	500	500	
Subtotal	4,352	4,163	4,500	4,500	4000
Camp Scholarships	3,000				
Youth Ministries	7,000	6,900	6,000	7,000	7,000
Montreat/Triennium Conference	9,500	9,500	6,000	6,000	6,000
HerStory Conference	403	1,656			
Big Event			3,000	3,000	3000
Subtotal	42,691	39,927	38,341	34,341	33,841
Subtotal of all other payments	111,153	98,949	83,052	77,691	67,591
<b>TOTAL PAYMENTS</b>	<b>918,955</b>	<b>834,280</b>	<b>859,962</b>	<b>835,989</b>	<b>801,400</b>
<b>DIFFERENCE - TO OR (FROM) RESERVES</b>	<b>(42,709)</b>	<b>(18,738)</b>	<b>(39,162)</b>	<b>(64,589)</b>	<b>(30,000)</b>

## ESTIMATED PERSONNEL COSTS FOR 2012

Position	Salary	Matching FICA	Health Ins&Pension	Travel	Con Ed	Total
Gen Pres	\$ 72,468.00	\$ 5,544.00	\$ 23,371.00	\$ 7,350.00	\$1,500.00	\$110,233.00
Resource Coordinator	\$ 38,354.00	\$ 2,934.00	\$ 12,369.00	\$ 2,500.00	\$ 500.00	\$ 56,657.00
Asst for Constitution	\$ 36,421.00	\$ 2,786.00	\$ 11,746.00			\$ 50,953.00
Communications Coordinator	\$ 38,393.00	\$ 2,937.00	\$ 12,382.00	\$ 3,100.00	\$ 650.00	\$ 57,462.00
Bookkeeper- Off. Coordinat	\$ 35,714.00	\$ 2,732.00	\$ 11,518.00			\$ 49,964.00
Hunger Action Enabler	\$ 5,235.00	\$ 401.00	\$ 1,688.00	\$ 550.00	\$ 150.00	\$ 8,024.00
Temporary Office Help	\$ 1,200.00	\$ 92.00				\$1,292.00
Support Staff				\$ 3,650.00	\$1,500.00	\$ 5,150.00
TOTAL	\$227,785.00	\$17,426.00	\$ 73,074.00	\$17,150.00	\$4,300.00	\$339,735.00