

**FOR THE SAKE OF UNIFORMITY AND ACCURACY,
WE ASK YOU TO NOT CHANGE THIS FORM IN ANY WAY**
PRESBYTERY OF SHENANDOAH – P.C.(U.S.A.)
FORM OF CONTRACT
COMMISSIONED RULING ELDER AND A SESSION

The Session of the _____ Presbyterian Church of _____, being well satisfied with your qualifications to lead and assist us in the fulfillment of our corporate and individual ministries, hereby contracts with you _____ to become our Commissioned Ruling Elder beginning _____, 20____ for a period of one year, subject to renewal. Oversight of the contract and your performance is through the Session and the Presbytery's Committee on Ministry. This contract will be reviewed annually.

_____, a graduate of the Presbytery of Shenandoah's Commissioned Ruling Elder training program, received a commission from the Presbytery to serve the _____ Presbyterian Church of _____ in the capacity of Commissioned Ruling Elder. The most recent commissioning occurred at the Presbytery meeting held on _____, 20_____.

EXPECTATIONS: (Delete items not applicable)

During your time of service we expect you to perform the following services:

1. Conduct worship (state worship times and Sundays per month).

2. * Administer the Sacrament of the Lord's Supper.
3. * Administer the Sacrament of Baptism.
4. * Moderate the Session of the congregation under the supervision of and when invited by the moderator of the Session appointed by the Presbytery, or when appointed by Presbytery as moderator.
5. *Perform a service of Christian marriage when invited by the Session or other responsible committee, and when allowed by the state law.
6. Conduct funerals and provide related pastoral care.
7. Visit members of the congregation especially during crisis.
8. Conduct officer training.
9. Provide services in the area of Christian education.

10. Exercise voice and vote in presbytery.
11. Attend an annual continuing education event that is approved by the ARE/CRE Oversight Committee as part of the two week study leave.
12. Other: _____.

The Session estimates that fulfilling these duties will require _____ hours per week.

* The Presbytery may authorize a Commissioned Ruling Elder to perform any or all of these functions in accordance with the *Book of Order* G-2.1001.

COMPENSATION: (Delete items not applicable)

The Session promises and obligates itself to provide you with the following compensation:

1. A salary of \$ _____ per month. (For occasional services only, a dollar amount per service should be substituted.)
2. Documented travel reimbursement at the current IRS rate.
3. Payment of ½ of your salary taxes for Social Security, currently 8.284%.
4. Vacation of one month annually, available as earned.
5. Study leave of two weeks annually, available as earned.
6. Session shall assume a portion of the cost of the annual continuing education event (up to \$300).
7. Other: _____.

SIGNED:

Commissioned Ruling Elder

Date

Clerk of Session

Date

This contract may be terminated by either the Session or the Commissioned Ruling Elder with 30 days notice.

Approved by the Committee on Ministry

Date