

**FORM OF CONTRACT  
Shenandoah Presbytery**

**BETWEEN A SESSION AND A MINISTER TO SERVE AS A PARISH ASSOCIATE**  
Book of Order G-14.0570

You have been nominated by the pastor to the Session of the \_\_\_\_\_  
Presbyterian Church to become our Parish Associate. The session is fully satisfied with your ministerial qualifications  
to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you,  
\_\_\_\_\_, to become our Parish Associate for \_\_\_\_  
year(s), starting \_\_\_\_\_. This contract is renewable at the end of this period of time and  
subject to annual review. It is subject to supervision by the Committee on Ministry and approval by the presbytery.

During this time you will be responsible to the pastor. You are to perform the following **SERVICES**, estimated to  
require \_\_\_\_\_ hours per week:

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The session promises and obligates itself to provide you with the following:

1. A salary of \$\_\_\_\_\_ per month, payable monthly \_\_\_\_ (semi-monthly \_\_\_\_). Forty percent is designated as housing allowance.
2. Reimbursement for travel in the performance of your professional duties while serving our congregation at the current IRS rate. \$\_\_\_\_\_.
3. Other items: \_\_\_\_\_  
\_\_\_\_\_

This contract was agreed upon by the pastor and the session on \_\_\_\_\_, 20\_\_\_\_\_.

Signed by the Clerk of Session \_\_\_\_\_

Signed by the Pastor \_\_\_\_\_

Revised 09/09

See the most recent version at: <http://www.shenpres.org/forms.html>