

# **HANDBOOK OF REPORTS**

**For The**

**148<sup>th</sup> STATED MEETING**

**Of The**

**SHENANDOAH PRESBYTERY**

**November 9, 2010**

**Place:**

**Massanetta Springs Conference Center  
Harrisonburg, Virginia**

**Shenandoah Presbytery is a covenant body where:**

- ~ congregations are empowered to be centers for missions,**
- ~ people of God are equipped to be disciples of Christ in a  
challenging world,**
- ~ church professionals are nurtured and strengthened for  
service,**
- ~ open communication and information are used constructively  
and creatively to keep us connected.**

MEMO TO: Pastors and Commissioners to Presbytery  
FROM: Sally Hinchman, Interim Stated Clerk  
DATE: October 2010  
RE: November 9, 2010, MEETING OF PRESBYTERY

The Presbytery of Shenandoah will meet in stated session at the Massanetta Springs Conference Center in Harrisonburg, Virginia, on Tuesday, November 9, 2010. (Directions below.) A nursery will be provided for babies and small children. We ask that you contact Kim Stroupe at 540.433.2556 no later than November 2, so that proper arrangements can be made.

**LUNCH** can be purchased before the convening hour of 9:00 a.m. at a cost of \$8.00

**HANDBOOK** The Handbook of Reports will be available on Presbytery's web site [www.shenpres.org](http://www.shenpres.org) The Handbook contains essential information for advanced study to enable Presbytery to make informed and prompt decisions. **Please be sure all voting members of Presbytery receive a copy. They include all pastors and elected commissioners.**

**DIRECTIONS:**

Take Exit 247A from I-81 onto Route 33 East. Go to the 7th stoplight (about 2.5 miles) and turn right on Massanetta Springs Road (Route 687). The main parking lot for the conference center is approximately a half mile on the right. (Look for the stone wall on the right and if you have passed the flashing light you have gone too far.)

## INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY

**Number of Meetings** – Our *Book of Order* (G-11.0201) requires presbytery to hold stated meetings at least twice each year. There will be four **STATED** meetings for 2010: February 13, May 11, August 21, and November 9.

**Kind of Meetings** – Besides stated meetings there are adjourned meetings and special meetings.

**Adjourned Meetings** – Held to conclude unfinished business of proceeding stated meeting. New Business may be placed on Docket.

**Special Meetings** – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than ten (10) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted. (*Book of Order* G-11.0201)

**Who Determines Type of Meetings?** – The governing body itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the governing body votes to extend the time on that day or votes to schedule an **adjourned** meeting later. **Special** meetings may be called in conformity with G-11.0201 of the *Book of Order*.

**Docket Preparation** – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

**Docket Problems** – Time for the presentation of a report may be precise but debate time on the report is often guesswork. Frequently debate bogs down over procedural matters, and controversial issues create considerable discussion. Governing body can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting of the governing body. Representatives should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

## PROCEDURAL RULES

- A. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time shall be made an Order of the Day with an allotted time period. Any committee requiring more than the allotted time shall conclude its report following new business.
- B. Reports having been mailed out in advance, the committee chair will not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.

Any report not so circulated shall not be received by the Presbytery except by permission of two-thirds voting and present. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.

- C. On matters where there may be deep concern, possible controversy or lack of information, the division or committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
  - D. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
  - E. Any member of the governing body desiring to speak must stand, identify themselves by name and church, be recognized by the Moderator, and go to a microphone if available.
  - F. A member of the governing body may speak only once on any particular motion unless he/she is the maker of that motion or unless no one else wants the floor, but not more than twice or for more than a total of five minutes.
  - G. Lengthy motions must be written out and presented to the Stated Clerk.
  - H. References to the following procedures from Robert's Rules of Order may prove useful:
    - 1. A division or committee recommendation does not require a second to be on the floor. (Section 7, p. 69)
    - 2. Other motions require a second prior to discussion or action. (Section 4, p. 28-30)
    - 3. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
  - I. No flash photography will be allowed during the worship service at meetings of Presbytery.
  - J. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.
- QUORUM:** "A quorum of the Presbytery shall be any three minister members and the elder members present, provided that at least three churches are represented by elders. The Presbytery may fix its own quorum at any higher number." (Book of Order G-11.0202)

*Seeking to be Faithful Together:*

**Guidelines for Presbyterians During Times of Disagreement**

In a spirit of trust and love, we promise we will . . .

<p><b>Give them a hearing . . . listen before we answer</b> <i>John 7:51 and Proverbs 18:13</i></p>	<p>1 <b>Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;</b></p> <ul style="list-style-type: none"> <li>• we will keep our conversations and communications open for candid and forthright exchange,</li> <li>• we will not ask questions or make statements in a way which will intimidate or judge others.</li> </ul> <p>2 <b>Learn about various positions on the topic of disagreement.</b></p> <p>3 <b>State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.</b></p>
<p><b>Speak the truth in love</b> <i>Ephesians 4:15</i></p>	<p>4 <b>Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching.</b></p> <p>5 <b>Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;</b></p> <ul style="list-style-type: none"> <li>• we will not engage in name-calling or labeling of others prior to, during, or following the discussion.</li> </ul> <p>6 <b>Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.</b></p>
<p><b>Maintain the unity of the spirit in the bond of peace</b> <i>Ephesians 4:3</i></p>	<p>7 <b>Indicate where we agree with those of other viewpoints as well as where we disagree.</b></p> <p>8 <b>Seek to stay in community with each other though the discussion may be vigorous and full of tension;</b></p> <ul style="list-style-type: none"> <li>• we will be ready to forgive and be forgiven.</li> </ul> <p>9 <b>Follow these additional Guidelines when we meet in decision-making bodies:</b></p> <ul style="list-style-type: none"> <li>• urge persons of various points of view to speak and promise to listen to these positions seriously;</li> <li>• seek conclusions informed by our points of agreement;</li> <li>• be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;</li> <li>• abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines.</li> </ul> <p>10 <b>Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.</b></p>

## ANNOUNCEMENTS

IF YOU ARE A FIRST TIME ELDER, BE SURE AND PICK UP YOUR  
SPECIAL NECKLACE AT THE NAME TAG TABLE

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### VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Lay pastors commissioned to churches

Elders commissioned by each church session

0-500 members = 1 elder

501-1000 members = 2 elders

1001-1500 members = 3 elders

Certified Christian Educators who are also elders and are currently serving  
in an educational ministry

Elder elected moderator

Elders serving on Presbytery Council

Elder elected as chair of Committee on Ministry

Elders elected by Presbytery as Executive or other exempt staff

## DOCKET

(Members of Presbytery are urged to be registered and seated by 9:30 a.m. If not yet registered, please do so right after worship)

**Elder Mary Lou Cox** is the Presbytery Moderator for 2010

**Rev Jonathan Bunker** is the Presbytery Vice-Moderator for 2010

8:00 a.m.	REGISTRATION BEGINS
9:00 a.m.	Call to Order – Prayer
	FIRST Reading of Confession of Belhar – John Bethard
	Determining a Quorum
	Welcome and Introduction of Guests
	First time commissioners
	Seating corresponding members
	Representative of host church
	Appointments by the Moderator
	Correction and Approval of Minutes
	New Business
	Adoption of the Docket
	Communications and Report of the Interim Stated Clerk – pages 2-7
	Omnibus Motion – page 8
9:30 a.m.	Call to Worship
	Commissioning of Randy Webb and Doug Sensabaugh
10:30 a.m.	Proposed Amendments to the <u>Book of Order</u>
12:00 p.m.	Lunch
1:00 p.m.	SECOND Reading of Confession of Belhar – John Bethard
	Intercessory Prayer & Announcements
1:15 p.m.	Shenandoah Presbytery Corporation – Don Myers, page 9
1:30 p.m.	New Form of Government Presentation – Dan Williams
2:05 p.m.	Committee on Ministry – John Bethard, pages 10-11
2:55 p.m.	Church Development – David Witt, page 12
3:10 pm.	Nominations Committee – Richard Johnson, pages 13-14
3:15 p.m.	Presbytery Council – Lisa Webb, page 15
	Budget & Finance – Carl Howard, pages 20-25
3:45 p.m.	THIRD Reading of Confession of Belhar – John Bethard
3:50 p.m.	Anticipated Adjournment

**Dan** is vice-chair of Council and pastor of Staunton 2nd Church

**John** is chair of COM and pastor of Charles Town Church in WV

**David** is the chair of CCD and pastor of Opequon Church in Winchester

**Richard** is the chair of Nominations Committee and an elder at First Harrisonburg

**Lisa** is the chair of Council and pastor of Woodstock Church

**Carl** is the chair of B & F and pastor of Hedgesville and Little Falls churches

## Communications and Report From the Interim Stated Clerk

For information:

- A. Synod of Mid Atlantic Review of Presbytery Minutes: Stated Clerks from the presbyteries in the synod evaluated each other's minutes on August 18, 2010.  
The minutes of the Presbytery of Shenandoah were approved with no exceptions.
- B. Listed below are actions of the 219<sup>th</sup> Meeting of the General Assembly regarding the 2 overtures that the presbytery sent forward for consideration by the commissioners to the meeting of the General Assembly.

### Item 03-12

[The assembly approved Item 03-12 with amendment. See pp. 56, 77.]

*On Amending Standing Rule E.2.e.-g. Regarding Privilege of the Floor—From the Presbytery of Shenandoah.*

The Presbytery of Shenandoah respectfully overtures the 219th General Assembly (2010) of the Presbyterian Church (U.S.A.) to amend the General Assembly Standing Rules E.2.e, E.2.f, and E.2.g, as follows: [Text to be deleted is shown with a strikethrough; text to be added or inserted is shown as italic.]

**“Privilege of Floor to Speak**

**“e.** During the deliberations of the committee, in contrast to public hearings, only the following persons, *having been recognized by the moderator*, may speak:

**“(1) Members of the committee;**

**“(2) Committee assistant, ~~when recognized by the committee moderator;~~**

**“(3) Persons with special expertise, including elected members or staff members of General Assembly entities;**

**“(4) Overture advocates and signers of commissioners' resolutions; ~~(see below in this standing rule) who [shall be entitled to] speak [address the background and intent of an overture or resolution when the overture or resolution or response to the referral of an overture is first considered by the committee and may be asked to provide additional information to the committee to correct misunderstandings or to clarify] and then shall have the same privilege of the floor as other persons with special expertise listed in Standing Rule E.2.e.(3) above;~~**

**“(5) Persons invited by the committee through a majority vote of the committee; and**

**“(6) Representatives of the Advisory Committee on the Constitution, who may speak to overtures, commissioners' resolutions, or other business on which the Advisory Committee on the Constitution has presented advice or recommendations, or matters that propose amendments to the Constitution, or that affect compatibility with other provisions of the Constitution.**

**“(7) In the event that business being considered by an assembly committee has been referred to the Advisory Committee on the Constitution for advice, representatives of the Advisory Committee on the Constitution shall be entitled to speak.**

**“(8) The committee moderator shall provide that the total time allotted to persons, other than members of the committee, who speak for or against a recommendation be equal so far as possible.**

**“Overture Advocates Signer of Commissioners' Resolution**

**“f.** Overture advocates and one signer of each commissioners' resolution shall be responsible for being available at the time selected by any assembly committee considering the matter. The overture advocate or one of the signers of a commissioners' resolution shall be entitled to speak, *as an individual (or in cooperation with other Overture Advocates in a pre-arranged presentation)*, to the background and intent of the overture or resolution immediately after the motion is made and seconded, placing the overture or resolution on the floor of the committee or subcommittee, ~~or immediately after any motion that might logically be expected to affect the overture or resolution is moved and seconded, and during debate of such motions to correct misunderstandings or to clarify.~~

**“[Responsibilities of Overture Advocate**

**“g.** Overture advocates who have been designated by their presbytery or synod to speak to the response from a General Assembly entity to a referral of an overture shall be responsible for being available at the

~~time selected by the assembly committee considering the response. The overture advocate shall be entitled to speak to the background and intent of the overture] immediately after the motion is made and seconded, placing the response to the referral of the overture on the floor of the committee or subcommittee, or immediately after any motion that might logically be expected to affect the response is moved and seconded, and during debate of such motions to correct misunderstandings or to clarify” [or as asked for clarification by the committee concerning the original intent of the overture].~~

Item 06-05 *On Homosexual Practice and the Church: An Authoritative Interpretation – from the Presbytery of Shenandoah.*

This business item was answered by action taken on Item 06-09

**Item 06-09**

[The assembly approved Item 06-09. See pp. 33–34, 47.]

*On Amending G-6.0106b—From the Presbytery of the Western Reserve.*

The Presbytery of the Western Reserve overtures the 219th General Assembly (2010) to direct the Stated Clerk of the General Assembly to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

Shall G-6.0106b be amended by striking the current text and inserting new text in its place: [Text to be deleted is shown with a strike-through; text to be added or inserted is shown as italic.]

~~“b. Those who are called to office in the church are to lead a life in obedience to Scripture and in conformity to the historic confessional standards of the church. Among these standards is the requirement to live either in fidelity within the covenant of marriage between a man and a woman (W-4.9001), or chastity in singleness. Persons refusing to repent of any self-acknowledged practice which the confessions call sin shall not be ordained and/or installed as deacons, elders, or ministers of the Word and Sacrament. Standards for ordained service reflect the church’s desire to submit joyfully to the Lordship of Jesus Christ in all aspects of life (G-1.0000). The governing body responsible for ordination and/or installation (G.14.0240; G-14.0450) shall examine each candidate’s calling, gifts, preparation, and suitability for the responsibilities of office. The examination shall include, but not be limited to, a determination of the candidate’s ability and commitment to fulfill all requirements as expressed in the constitutional questions for ordination and installation (W-4.4003). Governing bodies shall be guided by Scripture and the confessions in applying standards to individual candidates.”~~

## Amendments to the Constitution

### 10 – A            G-6.0106b            Gifts and Requirements p. 1 & 2

The intention of this amendment is to replace the current ordination standards with new wording.

#### Effect on nFOG

This amendment, if passed, will also amend the New Form of Government (if approved by the presbyteries at G-2.0104b.

To vote yes for this amendment is to change the standards to the new wording. This amendment indicates the responsibility to determine someone's fit for ordination is that of the governing body (presbytery for ministers; sessions for elders and deacons). The proposed amendment would affirm Historical Principles G-1.0302 and G-1.0306. The focus in the proposed standards is on the questions of ordination.

To vote no on this amendment keeps the current standards in place. The focus in the current standards is on one's behaviors (i.e. fidelity and chastity in sexual matters and self-acknowledged practice which the confessions call sin).

*Committee on Ministry advises:                    an affirmative vote*

### 10 – B            G-9.0203b            Removing Stated Clerk or Clerk of Session            p. 3 & 4

The intention of this proposed amendment is to clarify a process whereby a Stated Clerk is not performing his/her duties of office can be removed from office. This amendment adds text to the end of G-9.0302b to specify that stated clerks may be removed from office using the process outlined for the removal of administrative staff in G-9.0705.

#### Effect on nFOG

This amendment, if passed, will also amend the new Form of Government (if approved by the presbyteries) at G-3.0104 and G-3.0110.

#### Analysis

Stated clerks are officers, as distinct from administrative staff, and as such their removal prior to the end of a defined term is not directly or specifically addressed in the *Book of Order*. However, G-9.0302 defines the most recent edition of *Robert's Rules of Order* as the parliamentary authority on procedural matters when the Constitution is silent, and RONR addresses how to handle this type of issue. Additionally, this issue can also be addressed in the governing body's manual of operations. For instance, Shenandoah Presbytery could specify a process for removal either in its personnel policies, or in its position description for the stated clerk (Manual,5.3.2).

Of greater concern is the effect this amendment has on the new Form of Government. Not only would this sentence be added to new G-3.0104, the entire current G-9.0705 would have to be inserted into new G-3.0110. The Form of Government Task Force removed this language as unnecessary manual of operations language that should not be in a constitutional document. Adding it back in as the new FOG is potentially approved would immediately take the proposal back in a direction from which it is trying to move away.

To vote yes for this amendment is to define a process to remove someone from office due to lack of performance of his/her duties.

To vote no on this amendment means that you are fine with the wording as it currently exists.

*Council & Committee on Ministry advises:    a negative vote*

### 10 – C            G-9.0404            Requiring a Sexual Misconduct Policy            p. 5

The intention of this proposed amendment is to require all governing bodies to adopt and implement a sexual misconduct policy. This amendment inserts a new section 'e' to G-9.0404 (Nature of Presbyterian Polity), requiring ('shall') all governing bodies to adopt and implement a sexual misconduct policy.

#### Effect on nFOG

The same language will be added to nFOG G-3.0106 (if nFOG is adopted).

### **Analysis**

Governing bodies have been urged by the General Assembly (and, one assumes, by their liability insurance carrier) to draft and implement sexual misconduct policies for some time now. However, this has not been a constitutional mandate. This mandate will also include sessions. Sessions, if they have no explicit policy, can use presbytery's policy as a guide.

The location of the amendment seems to be a poor one, as the location describes the interdependence of governing bodies and the consultation which is to occur as they work together. However, the issue is one of great importance and probably should be explicit somewhere in the Constitution.

To vote for this amendment would require each governing body to adopt a sexual misconduct policy.

To vote no on this amendment would leave things as they are allowing governing bodies the choice of developing a policy or not.

*Council advises: an affirmative vote*

### **10 – D            G-9.0801a            Nominating Committees p. 6 & 7**

The intention of this proposed amendment is to affirm the principle of parity among ministers and elders serving on presbytery and synod nominating committees. This amendment strikes out current language specifying the composition of the nominating committee (one third laymen and one third laywomen) and inserts “elders, women and men, in numbers as nearly equal as possible.

### **Effect on nFOG**

This amendment has no effect on nFOG (if adopted), as it will be superseded by the language in the new FOG.

### **Analysis**

The long-standing tradition in Presbyterian polity, dating back to our predecessor denominations, has been to utilize elders in presbytery, synod, and General Assembly committees, particularly where the entities may be assigned responsibilities of governance by the governing body. At the time of reunion, this principle was changed in certain areas to allow for greater participation by women, who at that time were fewer in number in ordained positions. The General Assembly Committee on Representation feels this is no longer the case, and the process can be changed back to former practice.

Council is concerned that this may restrict not the number of women who might serve on the nominating committee, but the entire pool of available people to serve on this important committee.

To vote for this amendment would affirm the parity of ministers and elders serving on nominating committees for presbyteries and synods.

To vote against this amendment would be to maintain the current formula (1/3 laymen, 1/3 laywomen and 1/3 ministers) for membership on nominating committees with elders not being a requirement.

*Council advises:            a negative vote*

### **10 – E            G-11.0407            Presbytery Rolls & Registers            p. 8**

The intention of this amendment is to create registers for Certified Christian Educators, Certified Associate Educators, and Commissioned Lay Pastors in the presbytery. This amendment adds text to the end of G-11.0407 requiring the presbytery stated clerk to maintain two registers, one for Certified Christian Educators and Certified Associate Christian Educators, and the other listing all Commissioned Lay Pastors. The amendment also refers to “privilege of the floor with voice” (Educators) “and vote” (CLPs) during a term of service in a position.

### **Effect on nFOG**

The proposed new language will be added to nFOG G-3.0104 (if nFOG is approved).

### **Analysis**

The amendment misuses the parliamentary concept of “privilege of the floor,” associating it with voice and/or vote. All privilege of the floor means is that a person is allowed in the meeting room. Shenandoah's overture to General Assembly about its standing rules, which was adopted by the Assembly, addressed a similar misuse of this phrase.

The amendment also seems to confuse a ‘register’ with a ‘roll,’ probably because the lists of educators and CLPs

will change as people move in and out of eligible service. Generally, rolls are lists of members or officers. Registers are lists of actions performed by governing bodies, such as baptisms, weddings, and funerals (deaths).

Like Amendment 10-B, this amendment represents a reversal of course in regards to the new Form of Government. The nFOG prefers that issues of temporary membership, such as ruling elders serving on committees or procedures for addressing the balance between teaching elders and ruling elders be addressed in manuals, not the constitution. However, nFOG does address the issues of voice and vote for Certified Educators and Commissioned Ruling Elders (currently, CLPs).

To vote for this amendment would add two registers to the responsibility of the stated clerk for presbyteries.

To vote against this amendment would maintain the current process of maintaining rolls for these persons.

*Council advises: a negative vote*

**10 – F G-11.0407 and G-14.0730 Certified Christian Educators p. 10 & 11**

The intention of this proposed amendment is to bring into conformity 2 *Book of Order* references concerning the privileges granted to Certified Christian Educators.

**Effect on nFOG**

This amendment, if passed, will also add new language to the new Form of Government (if approved by the presbyteries) at G-2.1103b.

**Analysis**

When chapter 14 of the *Book of Order* was re-written and approved, (in 2006) it created an inconsistency between G-11.0407 and G-14.0730b. This proposed amendment brings these 2 reference into consistency.

To vote yes for this amendment provides consistency in recognizing the status of Certified Christian Educators who are elders to have voice and vote at presbytery meetings during their term of service in an educational ministry under the jurisdiction of the presbytery.

To vote no for this amendment would maintain the current status of the language where presbyteries “may” grant privilege of the floor to Certified Christian Educators and Certified Associate Christian Educators and privilege of the floor and vote for Certified Christian Educators who are elders.

*Committee on Ministry advises: an affirmative vote*

**10 – G G-12.0100 Synod Functions p. 12 & 13**

The intention of this amendment is to provide a means to downsize the purpose and function of synods without eliminating that level of governing body.

**Effect on nFOG**

This amendment, if passed, will add new language to the new Form of Government (if approved by the presbyteries) at G-3.0404.

To vote yes would provide a procedure to have an administrative synod with two functions: review of presbyteries and judicial proceedings.

To vote no would continue the synod in its current form.

*Your Synod Commissioners advises:*

**10 – H G-13.0108, G-13.0111a, & G-13.0202b Nominating Process**

The intention of this amendment is to make similar changes to the composition of committees at the General Assembly level as are being proposed at the presbytery and synod level in 10 – D. This amendment is similar to Amendment 10-D. Whereas 10-D relates to the nominating committee on the presbytery level, 10-H relates to the General Assembly and its entities. Again, the primary effect of the amendment is to strike out references to laymen and laywomen, and to insert elders, both women and men.

**Effect on nFOG**

As with Amendment 10-D, there is no effect on nFOG, if that proposal is adopted. The language of the proposed amendment will be superseded by language in nFOG.

**Analysis**

Please see the analysis of Amendment 10-D, above. Much of the analysis is the same for this amendment. Presbytery should take the same action for both amendments.

*Council advises: a negative vote*

**10 – I W-4.4003h, W-4.4004a(2) & W-4.4006b(2) Prayer added to Ordination & Installation Services p. 16 & 17**

The intention of this proposed amendment is to add prayer to several of the questions in ordination and installation services.

**Effect on nFOG**

None since words are added to the *Directory of Worship*.

**Analysis**

Who can be against prayer?

*Committee on Ministry advises: an affirmative vote*

*Advice from the Permanent Judicial Commission regarding the Proposed Amendments 10 – J through 10 – O will be included in the supplemental report.*

## **OMNIBUS MOTION**

From Stated Clerk:

- A. Receive and enter into the record the auditor's report for the year ending December 31, 2009, as found at the end of this Handbook
- B. Excuse from attendance for all or part of this stated meeting those ministers who submit such a request.
- C. That Presbytery accept the invitation from the Mt. Olive Church to host the February 11, 2012, presbytery meeting.

From Office & Personnel Committee:

That Lucille Gohdes be elected to serve as the Presbytery's Treasurer for the year 2011.

**SHENANDOAH PRESBYTERY CORPORATION  
FINANCIAL REPORT TO THE MEMBERS OF THE CORPORATION  
July 1, 2009 THROUGH JUNE 30, 2010**

The Corporation's fiscal year is from July 1<sup>st</sup> to June 30<sup>th</sup>. All income from interest and dividends will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. This is necessitated because the funds invested with the Corporation are long-term investment funds and not available on a demand basis. All funds are invested in the same manner as a mutual fund and a valuation of all investments will be made at the end of each quarter to determine the value of principal and income for each fund held by the Corporation.

Total assets of the Corporation on June 30, 2010, totaled \$7,344,881 up from \$6,847,674 on June 30, 2009. \$790,006 is in non-income producing real estate. For fiscal 2009-2010 income on investments (interest and dividends) totaled \$209,028 up from \$193,533 in the last fiscal year.

1. Funds for Christian Education: Applications for the Brown, Hogshead and Currie Funds, when approved by the Presbytery and signed by the Funds Administration Committee, are to be sent to the secretary or president of the Corporation. Applications for Blue Fund, when approved by Presbytery and signed by the Chairman of Presbytery Council, are to be sent to the secretary or president of the Corporation.
2. Funds for Church Development: Applications for Church Development Funds, when approved by Presbytery and signed by the Chairman of the Committee on Church Development send to the secretary or president of the Corp.
3. Challenge Funds for Small and Needy Churches: Grants from the Dudley Fund are to be made by the Corporation after consulting with the Committee on Church Development. Funds may be used for capital improvements or operating expenses.
4. Funds for the Education of Candidates: Applications for funds for education of candidates, when approved by Presbytery and signed by the Chairman on the Committee on Preparation for Ministry, are to be sent to the secretary or president of the Corporation for funding.
5. Strong Ministers Program (formerly Minister's Grant Fund): Grants of up to \$10,000 are awarded to ministers who are first time homebuyers or who qualify based on need.
6. Global Mission Funds: The Corporation forwards each year the income from Global Mission Funds to the General Assembly for the Ministry Unit on Global Missions. Income from the Sam Ramsey Fund is paid to the World Wide Ministries Committee of Presbytery for use in Global Missions.
7. Harry S. McClung Estate: The income is to be paid to fund mission scholarship requests, camping scholarship requests, and other requests with the aim of a servant ministry.
8. Trust Funds for Churches: Income is disbursed annually unless otherwise requested in writing.
9. Capital Funds for Churches: Income and principal disbursed to the churches as requested. If not requested, income is added to the principal.
10. Trust Funds for Cemeteries: Income and principal disbursed as requested by the Cemetery.
11. History Fund: The History Fund results from income from the sale of Lexington Presbytery Heritage book. Income to be disbursed upon request of the History Committee through the Stated Clerk.
12. Jane Ramsey Fisher Memorial Trust: Pay the income each year to the Council of the Parish of the Pastures (Goshen, Rocky Springs and Millboro Presbyterian Churches) if the Council ceases to exist to Goshen Presbyterian Church.

**CURRENT OFFICERS**

Donald R. Myers	President
James E. Williams, III	Vice President
Dr. Garrett Long	Vice President
B. Randolph Roller	Treasurer
Philip H. Miller	Secretary

**DIRECTORS**

CLASS OF 2010

Philip H. Miller  
H. Guthrie Allen, Jr.  
Ellen R. Blöse  
Richard Creasey  
James E. Williams, III

CLASS OF 2011

Lowell Lemons  
Richard Kauffman  
Garland Dever  
Donald R. Myers  
Dennis Snyder

CLASS OF 2012

John C. Peterson, III  
David R. Witt  
Dr. Garrett Long  
V. Judd Romaine  
Rachel Koeniger

Accountant: Brown, Edwards & Company, LLP

## COMMITTEE ON MINISTRY

### I. FOR INFORMATION:

Received written triennial visit reports from Bethesda, Cooks Creek, and Hebron churches.

### II. ACTIONS TAKEN:

- A. Appointed Rev. Randy Webb to be the moderator of the Buckton Session.
- B. Granted permission to the Tinkling Spring Church to call a congregational meeting to elect a pastor nominating committee.
- C. Renewed the interim contract between the Rev. Sally Robinson and the Parish of the Valleys through September 30, 2011.
- D. Renewed the CLP contract between William Moore and the Tabler Church through December 31, 2011.
- E. Appointed Rev. Philip Sieck to serve as moderator and liaison to the Bethany Church upon Rev. Bob von Oeyen's retirement December 31, 2010.
- F. Approved updating CLP contracts to include the remainder of G-14.0562c: *or when appointed by presbytery.*
- G. Renewed the CLP contract between Isca Mitchell and the Pines Chapel Church through August 31, 2011.
- H. Renewed the CLP contract between Tom Forbes and the Kearneysville Church through February 28, 2011
- I. Approved transferring the Rev. Ronald Lovelace to Mission Presbytery effective September 13, 2010.
- J. Approved the dissolution of the pastoral relationship between the Rev. Sarah Hill and the Broadway Church effective November 9, 2010 (Congregational meeting to be held October 31, 2010.)
- K. Approved the terms of dissolution between the Rev. Sarah Hill and the Broadway Church with a few editorial changes, pending the congregational vote on October 31, 2010.
- L. Added the following to the terms of call form with the Sabbatical information:  
  
*The church shall plan for the financial expenses of the Sabbatical, including but not limited to, pulpit supply or other temporary pastoral relationships by annually escrowing \$\_\_\_\_\_*

### III. RECOMMENDATIONS:

- A. That Presbytery grant permission to candidate/elder Joan Wilson, to administer the Lord's Supper at the Nineveh Church on November 28, December 5, and December 12 while their pastor is in Ethiopia, in accordance with Book of Order G-6.0304 & G-11.0103z. (Joan is currently serving an internship at Nineveh.)
- B. That Presbytery grant permission to the Spring Hill Church to elect the Rev. John "Sam" Hayter as Pastor Emeritus effective November 14, 2010.

- C. That Presbytery approve the re-commissioning of the following elders for service in the specified field:
1. Concerning Judy Hensley:
    - a. Ms. Hensley be commissioned as lay pastor of the Union Church through December 31, 2013.
    - b. That Randy Webb continues as mentor to Ms. Hensley.
    - c. That Ms. Hensley be authorized to perform the functions of the Book of Order G-14.0562 a-e at the Union Church. (see below)
  2. Concerning Isca Mitchell:
    - a. Ms. Mitchell be commissioned as lay pastor of the Pines Chapel Church through December 31, 2013.
    - b. That Beth McCrary continues as mentor to Ms. Mitchell.
    - c. That Ms. Mitchell be authorized to perform the functions of the Book of Order G-14.0562 a-e at the Pines Chapel Church. (see below)
  3. Concerning William Moore:
    - a. Mr. Moore be commissioned as lay pastor of the Tabler Church through December 31, 2013.
    - b. That Tom Rhyne continues as mentor to Mr. Moore.
    - c. That Mr. Moore be authorized to perform the functions of the Book of Order G-14.0562 a-e at the Tabler Church. (see below)
- G-14.0562 a-e:
- a. Administer the Lord's Supper.
  - b. Administer the Sacrament of Baptism.
  - c. Moderate the session of the congregation under the supervision of and when invited by the moderator of the session appointed by the presbytery, or when appointed by presbytery as moderator.
  - d. Perform a service of Christian marriage when invited by the session or other responsible committee, and when allowed by the state.
  - e. Have a voice and vote in meetings of the presbytery (such vote to be counted as an elder commissioner for purposes of parity).
- D. That Presbytery grant the status of honorably retired to the Rev. Robert von Oeyen, Jr. effective December 31, 2010.
- E. That Presbytery grant the status of honorably retired to the Rev. Joseph C. Brandon effective December 31, 2010.

## COMMITTEE ON CHURCH DEVELOPMENT

### I. FOR INFORMATION:

- A. Met with Ron Wilkes, Kerry Foster, and Charlie McFarlin from Shenandoah 2010 for a discussion of our work and future ministry. This was an excellent conversation.
- B. Approved the mission study of the Tinkling Spring Church.
- C. Approved Opequon Church beginning a mission study.
- D. Received an update on the Stone's Chapel Task Force. They are making excellent progress.
- E. Continuing to evaluate opportunities for presbytery-wide church transformation.
- F. Responded to the Finance Committee request with a promise to reduce our spending for 2010 by an additional \$14,000. We had previously reduced our 2010 spending in June by \$10,000.

### II. RECOMMENDATIONS:

- A. Following a meeting with a representative of the Shepherdstown Church Building Committee, CCD unanimously and enthusiastically reaffirmed its prior approval of the church's loan application through the Presbyterian Investment and Loan Program (PILP) and recommends that Shenandoah Presbytery endorse said application. PILP is offering Shepherdstown Church a 10-year note at 5% with no pre-payment penalty for a loan not to exceed \$300,000.
- B. Upon the request of the Round Hill Session, recommends that Presbytery appoint an Administrative Commission to assess the future ministry of the Round Hill Presbyterian Church.

## NOMINATIONS COMMITTEE

- I. Recommend that Presbytery approve the following to serve:

2011 Vice Moderator of Presbytery – Elder Paul Dana of Tinkling Spring

2011 Vice Chair of Presbytery Council – Elder Karen Thatcher of Tuscarora

Synod Commissioner – Rev. Katherine Jackson, Class of 2013

- II. Recommend that Presbytery approve the following to serve on committees of Shenandoah Presbytery:

Committee on Representation

Class of 2013: Rev. Elizabeth Lewis and Rev. Richard Slider

Chair: Rev. Richard Slider

Committee on Ministry

Class of 2011: Elder Lucy Lindsay of Warrenton

Class of 2013: Rev. Beth McCrary, Rev. Fred Holbrook, Rev. Sally Robinson, and Elder Leroy “Roy” Rogers of Warm Springs

Chair: Rev. Rich Reifsnnyder

Examinations Committee

Class of 2013: Rev. John Leggett and Elder Harriet Thompson of Tinkling Spring

Professional Development

Class of 2013: Rev. Rachel Crumley and Rev. Maren Sonstegard-Spray

Chair: Rev. Maren Sonstegard-Spray

Vice-Chair: Elder Tony Wilson of Woodstock

Salary Committee

Class of 2013: Rev. Brad Langdon and Rev. Bill Everhart

Chair: Rev. Bill Everhart

Sessional Records Committee

Class of 2013: Elder Maxine Caperton of Mt. Hope, Elder Kimberly Kline of Franklin  
Elder Howard “Mac” Wilson of Mossy Creek, Elder Judy Hensley of Elkton (CLP at Union)

Chair: Rev. Ann Pettit

Committee on Preparation for Ministry

Class of 2013: Rev. Amy Summers-Minette, Rev. Marcia Jaureguizar, Rev. Carl Moore

Chair: Rev. Amy Summers-Minette

Budget & Finance Committee

Class of 2013: Elder Greg Trobaugh of Massanutten, Elder Richard Moring of Bethany

Elder Bob Holsinger of Mt. Carmel

Chair: Elder John White of Harrisonburg First

Communications Committee

Class of 2012: Elder Paul Gutshall of Franklin

Class of 2013: Rev. Tom Holden, Elder James Sadler of Martinsburg First,

Elder Dyer Anderson of Franklin

Chair: Rev. Martin Stokes

Committee on Church Development

Class of 2011: Rev. Randy Webb

Class of 2013: Rev. Malcolm Brownlee, Rev. Charlie McFarlin, Rev. Rich Cardot, Rev. Randy Tremba

Chair: Elder Joe Higgs of Highland Memorial

Funds Administration

Class of 2013: Rev. Wray Sherman, Rev. Glenn Coleman

Chair: Elder Mara Hannah Bush of Hebron

Office and Personnel Committee

Class of 2011: Rev. Barb Johnson

Class of 2012: Rev. David Witt

Class of 2013: Rev. Melissa Harmon and Elder Vicki Jenkins of Hedgesville

Chair: Rev. Skip Hastings

Resource Center Committee

Class of 2011: Elder Mary Jane Romig of Keyser

Class of 2013: Elder Nancy Ruh of Massanutten, Elder Olivia Patton of Lexington, Rev. Will Heyward

Chair: Rev. Will Heyward

World Wide Ministries

Class of 2012: Rev. Robert von Oeyen

Class of 2013: Rev. Jan Owen, Rev. Carl Howard

Chair: Rev. Randy Webb

## PRESBYTERY COUNCIL

Presbytery Council met on October 12, 2010, and conducted the following business:

### I. FOR INFORMATION:

- A. Met with representatives from Shenandoah 2010.
- B. Received reports and updates from standing committees, mission communities and Presbyterian Women.

### II. ACTIONS TAKEN:

Council discussed the proposed amendments to the Book of Order assigned to them. Advice can be found on pages 4-7

### III. RECOMMENDATIONS:

- A. Recommend that the following names be approved to serve on the Nominations Committee:

Class of 2013 – Elder Ella Gay Potter, Collierstown  
Elder Richard Johnson, Harrisonburg, First  
Rev. John McDonald, Waynesboro, Second

Elder Richard Johnson to serve as chair  
Rev. Clark DeSarro-Raynal to serve as vice-chair

- B. That the 2011 proposed budget, found on pages 20-25, be approved.

## PROFESSIONAL DEVELOPMENT COMMITTEE

### **What we do:**

- Offer grants for short-term professional enrichment to ministers, commissioned lay pastors, church educators, and musicians, laboring within the bounds of the Presbytery in either full-time or part-time positions
- Promote and sponsor continuing education opportunities
- Administer the West Virginia Grant which provides financial assistance for education, computers, seminary debt reduction, moving expenses, medicare supplement for a surviving spouse, and supplemental counseling, to those ministers and their families residing in West Virginia

### **Some examples of recently awarded grants:**

- Financial assistance for continuing education during a sabbatical
- Lessons for a part-time church musician
- Financial assistance for interim ministry training
- Financial assistance for attending a national conference such as APCE, Society of Biblical Literature, and Youth Workers Summit

### **Upcoming events and application deadlines:**

“Deep and Wide: Living Into God’s Amazing Grace”—a learning and preaching workshop with the Rev. Dr.

Cynthia Rigby, well-known author and speaker, and  
Professor of Theology at Austin Presbyterian Theological Seminary  
Friday-Saturday, March 4-5, 2011 at Massanetta Springs Conference Center in Harrisonburg, VA  
See registration form on the [www.shenpres.org](http://www.shenpres.org)

Spring 2011 application deadline for the Professional  
Development Grant and the West Virginia Grant— April 1, 2011  
Visit [www.shenpres.org](http://www.shenpres.org) under “scholarships/grants” for more information and the grant applications

*Questions: contact chairperson Maren Sonstegard-Spray at 540-662-3824 or [maren@firstchurch-winchester.org](mailto:maren@firstchurch-winchester.org)*

**Committee on Preparation for Ministry**

FOR INFORMATION:

Candidate Patrick Lanaghan was certified ready to receive a call. Patrick sustained his examination in the area of Theology administered by alternative means.

## **Paddy Run Outdoor Ministry Committee Report**

### **INFORMATION:**

For those attending the November 9<sup>th</sup> Presbytery meeting, please stop by the Camp Paddy Run display to pick up our latest newsletter- offering photos and articles about the events and visitors of this past summer. The Fall 2010 Wrap-up covers the summer events including the Presbytery Staff picnic, the 5<sup>th</sup> Annual Kickball Tournament, Parish of the Valley Day Camp, Mission Possible and Fall Youth Retreat. This newsletter is also available by accessing our website: [www.camppaddyrun.org](http://www.camppaddyrun.org)

### **ACTIONS TAKEN:**

The Committee has planned its final meeting for the year for November 7, 2010. At this meeting they will decide on a date for the January planning meeting.

## WORLD WIDE MINISTRIES

1. Partnership needs funds in the 2011 budget for ESL program.
2. \$2 a member update:  
Receipts through September: 13,619.69  
Needed to meet 2 year goal of \$34,000 (Need \$20,380.31)  
Letter by Randy Webb to go to every congregation with articles by Presbyterians Today and how much we need to meet our goal by December.
3. Big Event – Over 280 people attended with 21 workshops and 29 Mission Exhibits .
4. Ramsey Fund (For Missions)– Reviewed changes suggested to application by Mike Robison and approved a grant of \$500 to Malcolm Brownlee for 3 month trip to teach at a school in Indonesian-Mar. 2011
5. Nominating Committee –  
Will recommend to Presbytery – Carl Howard and Jan Owen for class of 2013. The committee recommends that Presbytery name Homer Cornish (who goes off in 2010) as a co-opted member of the committee.)
6. Approved a 20% budget reduction for WWM as follows:  
WV Council of Churches from \$200 to \$160, Va. Council \$200 to \$160  
Committee Operating Expense from \$750 to \$600 Partnership Budget request is \$21,100 (Down \$2,250 or about 10% from 2010 budget of \$23,350.) Budget Committee recommends \$17,500 (20% reduction would mean a budget of \$18,630)
7. Approved \$425 from Operating expense budget to help pay Randy Webb's expense to the Mission Crossroads Conference in October 2010.
8. WWM suggests Presbytery, at its November meeting, Commission Randy Webb and Doug Sensabaugh to represent us at the 20th anniversary celebration in Ethiopia of our 20 years of partnership with Shenandoah Presbytery.

# DETAILED BUDGET WORKSHEET - 2011

	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2011 BUDGET WORKSHEET
<b>Resources Provided by:</b>				
Shared Undesignated Support from Congregations	949,068	862,371	950,000	800,000
Interest Income	11,638	1,783	10,000	12,800
Corporation Income from Blue Funds	9,000	9,000	6,000	5,000
Grants from GA & Synod	8,000		3,600	3,000
Other	2,455	3,092		
<b>TOTAL</b>	<b>980,161</b>	<b>876,246</b>	<b>969,600</b>	<b>820,800</b>

## Resources Used for:

<b>Payments to Governing Bodies:</b>				
GA - Per Capita (2011-6.35)	104,208	108,492	105,915	107,785
Synod - Per Capita (2011-.725)	28,797	19,827	12,486	12,306
GA - Shared Mission Support	63,000	63,000	63,000	60,000
Synod - Shared Mission Support	5,250	5,250	5,250	5,000
Total Payments to Governing Bodies:	201,255	196,569	186,651	185,091
<b>Administration:</b>				
Personnel Costs	358,189	344,526	371,063	358,429
Occupancy:				
Janitorial Services	6,845	7,119	7,297	7,297
Janitorial Services - Taxes	524	545	558	558
Utilities	13,354	10,735	14,000	14,000
Major Office Repair	3,095	5,298	3,000	3,000
Bldg & Grounds Mtce	11,266	11,755	12,000	12,000
Insurance	13,392	13,398	14,000	14,000
Other	115		200	
Office Expense:				
Telephone	4,530	3,179	4,500	3,800
Postage	3,951	2,093	4,000	3,200
Supplies, Paper	11,681	8,261	12,000	11,000
Bank Service Charges	1,108	1,445	2,640	1,200
Equip Rental & Mtce	20,238	19,868	20,000	18,000
Subscriptions & Dues	1,168	610	1,200	750
Computer & Equip Replacement	8,097	2,848	8,000	3,000
Audit	6,500	8,000	7,000	8,000
Pres. Meeting Expense				
Materials	334	8	250	
Participants	1,999	551	500	600
Governing Body Responsibilities	1,523	1,315	2,000	1,500
<del>Vehicle Replacement Escrow</del>			2,250	
Total Administration:	467,909	441,553	486,458	460,334

	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2011 BUDGET WORKSHEET
<b>Constitutional Committee Expense:</b>				
Committee on Ministry:				
Oversight - Ministers & Congregations	1,113	500	1,000	1,000
Commission Emergency Fund	1,553		5,000	2,500
Lay Pastor Training & Oversight	1,067	2,954	2,103	1,000
Operating Expense	752	17		
Churches in Transition - Op Exp	287		1,000	300
Pastoral Care & Wellness:				
Triennial Visits (Honorariums)	533	1,764	1,800	1,800
Educator Travel	135	409	1,000	500
Professional Dev Oper Exp	840	9,000	8,000	1,000
New Minster Orientation	142		300	150
Pastoral Care		199	800	800
Sabbatical Asst for small churches		500	2,000	1,000
Retreat Space				
PPNC Annual Conf/Membership		895	45	45
Professional Development Comm	7,160			
Synod Cooperative Events	500			
Salary Committee - Oper. Expense			200	-
Sessional Records Oper Expense	1,449	1,135	1,500	1,050
Examination Committee - Expense	202	277	500	300
Com on Ministry - Oper Expense	12,292	9,968	11,000	6,000
Total Committee on Ministry:	28,024	27,619	36,248	17,445
Preparation for Ministry Cmte				
Program & Testing	265	5,637		3,100
Operating Expense	3,301	3,861	6,210	2,870
Total Preparation for Ministry:	3,566	9,498	6,210	5,970
Nominations Committee Expense	265	133	675	150
Permanent Judicial Cmte Expense		344	250	100
Representation Committee Expense	-	86	450	100
Presbytery Council				
Vision & Mission Committee	553	295	600	600
Budget & Finance	504	157	500	500
PIE	126		125	
Office & Personnel	1,472	523	920	920
Strong Ministers Program	61	147	100	100
Legal Fee Escrow for Misconduct	2,000	1,800	1,800	1,800
History Committee			500	100
Disaster Response Team	1,645	358	2,000	1,500
Division Operating Expense	6,026	7,894	4,591	2,975
Total Presbytery Council	12,388	11,174	11,136	8,495

	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2011 BUDGET WORKSHEET
Moffett Grant Fund Expense	190	284	330	300
Funds Administration Expense	217	276	180	180
Hunger Resource Team			180	
Total Constitutional Committees:	44,650	49,415	55,659	32,740
<b>Standing Committees:</b>				
Church Development				
Ministry Program Grants	62,000	4,150	23,000	20,000
Churchwide Redevelopment Confer	4,000	1,977	5,000	2,500
Resources & Administration	2,500	1,200	1,200	
New Ministry	7,000	1,500	10,000	6,000
Emergency Ministry Grants	2,000		5,000	2,000
Percept Contract	7,434	7,040	8,500	8,500
Church Consultant Training	1,606		500	500
Mission Study Grant Fund	4,000	2,500	5,000	3,000
New Church Development	920	35,200	25,000	
CCD Missionary Church Support	28,960	23,000	27,000	27,000
CCD Operating Expenses	5,580	4,952	6,500	4,025
Total Church Development:	126,000	81,519	116,700	73,525
Communications Committee				
Operating Expenses	1,044	869	1,000	800
Dues & Contribution	2,087		100	130
Computers/Communication (Websites)	4,656	3,220	3,400	2,720
Communications Conf/Training	1,302	484	2,500	2,000
Total Communications Committee	9,089	4,573	7,000	5,650
World Wide Ministries:				
VA Council of Churches	200	200	200	160
WV Council of Churches	200	200	200	160
Operating Expenses	910	154	750	600
Total World Wide Ministries:	1,310	554	1,150	920
Partnership Committee				
Operating Expense		184	500	500
IBS Evan & Dev Support	6,000	6,000	6,000	6,000
Visits to & From Ethiopia	3,730	4,877	6,000	2,500
Partnership Publicity		214	500	
BSCO Support		8,500	8,500	8,500
ESL Program	2,031	-	1,150	1,150
Travel - Ethiopian Network Meets - US		1,074	700	
Total Partnership Committee:	11,760	20,849	23,350	18,650
Total Standing Committees:	148,160	107,495	148,200	98,745

	2008	2009	2010	2011
	ACTUAL	ACTUAL	BUDGET	BUDGET
				WORKSHEET

## MISSION COMMUNITIES

Eastern Panhandle				
Youth Activities	50	40	1,000	1,800
Other	6,930	6,810	5,440	3,775
Potomac Highlands				
Youth Activities			1,000	
Other			3,140	
Mountain Valley				
Youth Activities		406	1,000	1,000
Other	5,999	4,972	3,968	2,968
Central Valley				
Youth Activities		153	1,000	1,000
Other	7,000	5,210	4,700	3,700
Highlands-Augusta				
Youth Activities	500		1,000	1,000
Other	5,500	3,681	3,968	2,968
Maury River				
Youth Activities	850	450	1,000	1,000
Other	5,150	4,950	3,968	3,000
Total Mission Communities	31,979	26,672	31,184	22,211

## Support Payments

Massanetta Springs	5,000	4,500	4,500	4,000
Montreat	600	540	540	500
Chaplains Service of Virginia	6,000	6,000	6,000	3,000
Presbyterian Campus Ministry	14,641	15,750	15,750	15,000
<del>Westminster Foundation, Inc.</del>	13,500	15,000	15,000	
Total Support Payments	39,741	41,790	41,790	22,500

	2008	2009	2010	2011
	ACTUAL	ACTUAL	BUDGET	BUDGET
				WORKSHEET

**OTHER PAYMENT;**

Resource Center:

Acqu - Materials & Equip	1,868	1,831	3,500	2,000
Audio-Visual Maint & Repair	254		300	300
Catalog Revision for Computer	300	300	300	300
PC USA Resource Meeting	864		580	
Capital Replacement Escrow			1,100	
Operating Expenses	305	689	500	300
Subscriptions	242	1,092	800	800
Promotions		440	600	300
Resource Center Operating Cost			600	500
<b>Total Resource Center</b>	<b>3,833</b>	<b>4,352</b>	<b>8,280</b>	<b>4,500</b>

Presbyterian Women:

Telephone	9		100	50
Travel	1,549	1,476	1,800	1,500
Postage	259	88	100	100
Spring Gathering	414	2,090	1,008	785
Literature	44	376	200	200
Summer Gathering			800	780
Fall Gathering	904	819	1,085	885
Montreat			200	200
Triennium	1,500	1,574	1,000	500
<b>Total Presbyterian Women</b>	<b>4,678</b>	<b>6,422</b>	<b>6,293</b>	<b>5,000</b>

Other:

Camp Scholarships		3,000		
Youth Ministries	7,000	7,000	7,000	6,000
Montreat/Triennium Conference		9,500	9,500	6,000
Camp Paddy Run - Personnel Costs	9,621	10,006	11,841	11,841
Camp Paddy Run - Utilities & Other	2,101	2,009	2,000	2,000
HerStory Conference	2,000	403	1,656	
Big Event				3,000
<b>Total Other:</b>	<b>20,722</b>	<b>31,918</b>	<b>31,997</b>	<b>28,841</b>

Total of all other payments:	29,233	42,692	46,570	38,341
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**TOTAL PAYMENTS**

	<b>962,927</b>	<b>906,186</b>	<b>996,512</b>	<b>859,962</b>
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**DIFFERENCE - TO OR (FROM)  
RESERVES**

	17,235	(29,940)	(26,912)	(39,162)
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## Presbytery of Shenandoah The 2011 Budget

This budget was prepared by the Budget and Finance Committee with fine-tuning by Treasurer Lucille Gohdes and Bookkeeper Heather Carter. It is a bare-bones budget, drafted under the constraints of today's economic downturn and informed by the 2010 budgetary deficit we anticipate. Anticipating next year's work for Christ, the Presbytery in September sent each session a detailed "asking." This giving request was based on a revised way of calculating each church's share of our unrestricted budget for joint mission and ministry endeavors. In essence, each congregation is encouraged to pledge on the basis of membership size.

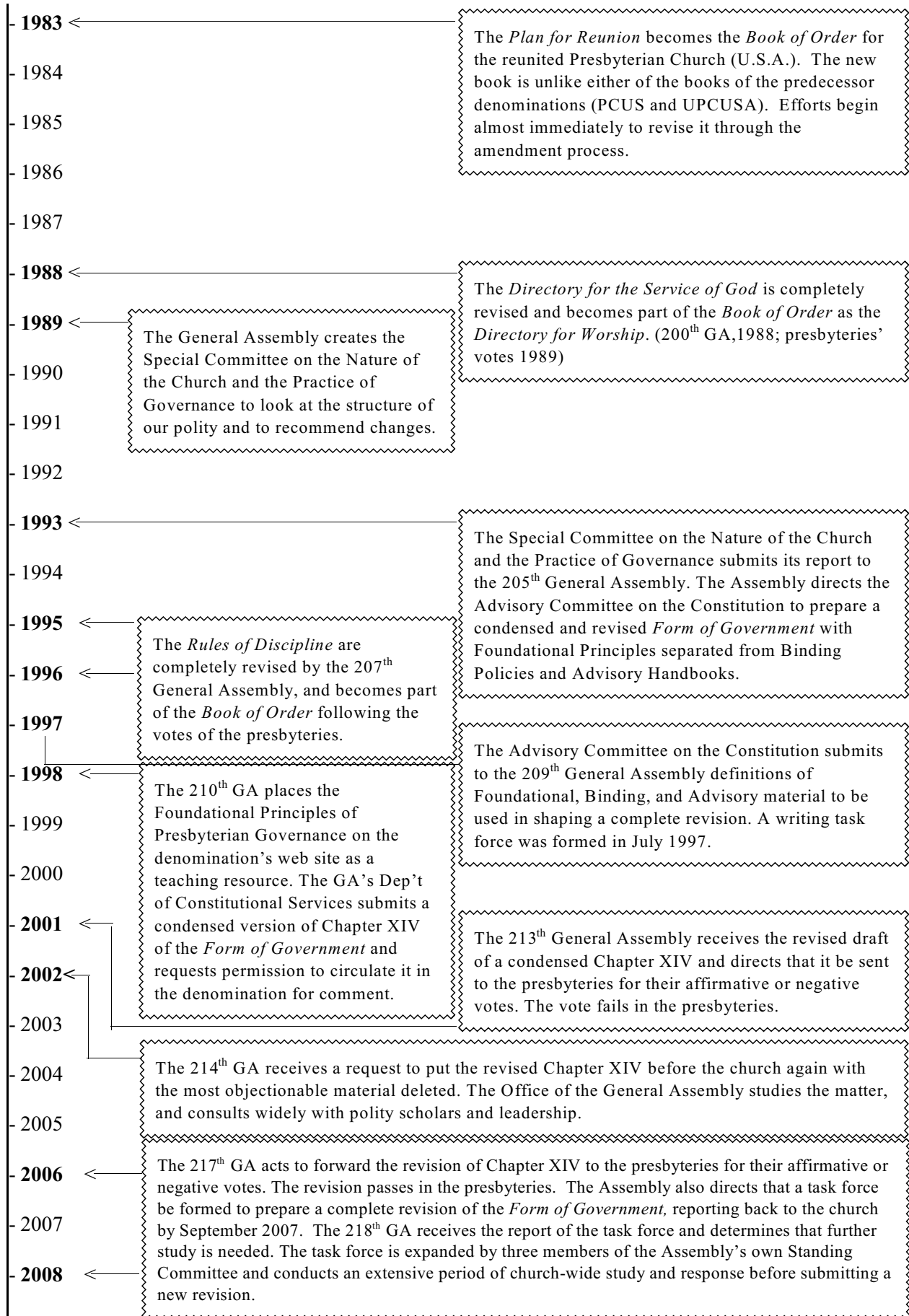
*Important:* The Presbytery depends upon each church to respond to the "asking," preferably by the end of December 2010 or as soon as possible thereafter. Explanations about the level of giving are encouraged—as this will assist the Budget and Finance Committee and the staff in their ongoing responsibilities.

### Explanations:

- Restricted funds, such as those from special offerings, are not included here.
- Per capita obligations to the General Assembly and Synod must be paid, whether or not congregations provide the funding. These amounts are based on the 2010 Presbytery membership base (measured as of December 31, 2009) of 16,974.
- The Blue Fund's \$5,000 in income is restricted for youth-related programs.
- A draw-down of \$38,242 from reserves is anticipated.
- Youth ministries will be funded at \$6,000 plus \$6,000 for the Montreat Conferences.
- Staff salaries are not increased for 2011.

## A HISTORY OF THE REVISION

### The Road to the Proposed New *Form of Government*



**PRESBYTERY OF SHENANDOAH**

**FINANCIAL REPORT**

**December 31, 2009**

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## INDEPENDENT AUDITOR'S REPORT

To the Presbytery Council  
Presbytery of Shenandoah  
Harrisonburg, Virginia

We have audited the accompanying statements of cash receipts and disbursements of the Presbytery of Shenandoah (a nonprofit organization) for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Presbytery's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the statements of cash receipts and disbursements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the statements of cash receipts and disbursements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the statements of cash receipts and disbursements. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 1, these financial statements have been prepared on the cash receipts and disbursements basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the statements of cash receipts and disbursements referred to above present fairly, in all material respects, the cash receipts and disbursements of the Presbytery of Shenandoah for the years ended December 31, 2009 and 2008, on the basis of accounting described in Note 1.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Harrisonburg, Virginia  
October 6, 2010

**PRESBYTERY OF SHENANDOAH**

**STATEMENTS OF CASH RECEIPTS AND DISBURSEMENTS**

**Years Ended December 31, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
<b>RECEIPTS</b>		
Benevolence income	\$ 1,182,412	\$ 1,341,995
Corporation income	89,435	106,634
Grant income	3,600	12,000
Committee income	240,616	262,732
Other income	47,237	48,049
Total receipts	<u>1,563,300</u>	<u>1,771,410</u>
<b>DISBURSEMENTS</b>		
Operating budget	707,459	763,612
Benevolences	544,428	660,123
Corporation income disbursed	72,535	114,223
Grants disbursed	-	8,000
Committee disbursements	178,058	205,937
Miscellaneous disbursements	15,481	15,288
Total disbursements	<u>1,517,961</u>	<u>1,767,183</u>
Net change in cash	45,339	4,227
Cash and Investments, Beginning of Year	<u>945,795</u>	<u>941,568</u>
Cash and Investments, End of Year	<u>\$ 991,134</u>	<u>\$ 945,795</u>

**PRESBYTERY OF SHENANDOAH**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2009**

**Note 1. Nature of Activities and Significant Accounting Policies:**

Nature of Activities:

The Presbytery of Shenandoah (the Presbytery) receives benevolent mission funds from local churches, which are used to support the local programs and the denomination's local, regional, national and international programs of evangelism, education, outreach and service.

Basis of Accounting:

The Presbytery's policy is to prepare its financial statements on the cash basis of accounting; consequently, revenues are recognized when received and expenses and purchases of assets are recognized when cash is disbursed.

Cash:

Cash is kept on deposit at two financial institutions, the balance of which at times exceeds federally insured limits.

Income Tax Status:

The Internal Revenue Service, based on information supplied in the application for recognition of exemption, has determined that the Presbytery is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Service Code.

Functional Classification of Expenses:

The Presbytery allocates its expenses on a functional basis among its various programs including administrative activities and support services. Expenses and support services that can be identified with a specific program are allocated directly according to their natural expenditure classification.

Subsequent Events:

Subsequent events have been evaluated through October 6, 2010, the date that the financial statements were available to be issued.

**PRESBYTERY OF SHENANDOAH**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2009**

**Note 2. Cash and Investments:**

Cash and investment balances consist of the following at December 31, 2009 and 2008:

	<b>2009</b>	<b>2008</b>
Cash on deposit		
Wachovia Bank - Checking Account	\$ 135,387	\$ 441,674
Wachovia Bank – Money Market	-	503,971
BB&T – Checking Account	355,597	-
Petty Cash Fund	150	150
Total Cash	491,134	945,795
Presbyterian Investment & Loan Program	500,000	-
Total cash and investments	<b>\$ 991,134</b>	<b>\$ 945,795</b>

During 2009, the Presbytery transferred \$500,000 from a money market account to the Presbyterian Investment and Loan Program, Inc. This program will use the funds to provide low-cost loans to churches, governing bodies and related entities of the denomination for capital projects. The Presbytery, in turn, will earn interest on their investment in this program.

**INDEPENDENT AUDITOR'S REPORT  
ON SUPPLEMENTARY INFORMATION**

Presbytery of Shenandoah  
Harrisonburg, Virginia

Our report on our audits of the statements of cash receipts and disbursements of the Presbytery of Shenandoah for 2009 and 2008 appears on page 1. These audits were conducted for the purpose of forming an opinion on the statements of cash receipts and disbursements. The supplemental statements are presented for purposes of additional analysis and are not a required part of the statements of cash receipts and disbursements. Such information has been subjected to the auditing procedures applied in the audits of the statements of cash receipts and disbursements and, in our opinion, is fairly stated in all material respects in relation to the statements of cash receipts and disbursements.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Harrisonburg, Virginia  
October 6, 2010

**PRESBYTERY OF SHENANDOAH**  
**SUPPLEMENTAL STATEMENTS**  
**Years Ended December 31, 2009 and 2008**

	<b>2009</b>	<b>2008</b>
<b>RECEIPTS</b>		
Benevolence Income		
Mission support - directed	\$ 42,621	\$ 48,439
Peacemaking	7,745	7,309
Pentecost	8,035	11,409
Shared undesignated support	862,371	949,068
Special offerings & pass thrus	170,510	217,458
Hunger	91,130	107,532
Other	-	780
Total Benevolence Income	<u>1,182,412</u>	<u>1,341,995</u>
Corporation Income		
Blue funds	22,923	23,472
Lyle Moffett fund	17,631	15,900
Strong minister's program	43,441	52,703
Camp Paddy Run	0	5,949
Harry S. McClung fund	4,432	4,440
Brown & Hogshead fund	73	1,697
CPM scholarships	599	1,895
Bolling Hobson trust	311	397
T.K. Currie trust	25	181
Total Corporation Income	<u>89,435</u>	<u>106,634</u>
Grant Income		
HAE grants from GA and Synod	3,600	12,000
Total Grant Income	<u>3,600</u>	<u>12,000</u>
Committee Income - Grants & Bequests		
Camp and conference	9,369	15,903
COM - professional development	5,638	7,160
History committee	1,000	5,373
Mission communities	27,490	52,097
Total Committee Income - Grants & Bequests	<u>43,497</u>	<u>80,533</u>
Committee Income - Meetings, Registrations, Etc.		
Division on church development	48,376	63,212
Communications	540	-
Magnetic church conference	-	5,525
Partnership committee - incl. Ethiopia	71,341	67,235
Presbytery meeting offering	5,482	354
World-wide ministries: clean water project	66,692	14,767
Youth council	4,688	31,106
Total Committee Income - Meetings, Registrations, Etc.	<u>197,119</u>	<u>182,199</u>
Other Income		
Operating reserve income	-	2,343
Interest income	1,783	11,638
Thomas & Martha Grafton fund	2,713	1,911
Peacemaking funds retained 33%	7,325	4,021
Peacemaking clearing other	-	1,598
Pentecost funds retained 10%	702	1,129
Pentecost clearing other	-	8,968
Presbyterian council	-	6,842
Professional development	4,662	-
Bedele	7,850	-
Town Meeting/Quakenbush	7,334	-
Other income	14,868	9,599
Total Other Income	<u>47,237</u>	<u>48,049</u>
Total Receipts	<u>\$ 1,563,300</u>	<u>\$ 1,771,410</u>

**PRESBYTERY OF SHENANDOAH**  
**SUPPLEMENTAL STATEMENTS**  
**Years Ended December 31, 2009 and 2008**

	<b>2009</b>	<b>2008</b>
<b>DISBURSEMENTS</b>		
<b>Operating Budget</b>		
Presbytery salaries & benefits	\$ 310,318	\$ 336,852
Committee on church development	81,519	126,000
Office expenses	46,304	80,366
Mission communities	68,462	66,120
Committee on ministry	27,620	28,024
Presbytery office building expenses	48,850	27,868
Personnel expenses	32,116	20,908
Camp & conference committee	15,015	19,322
World-Wide Ministries	554	13,071
Presbytery council	11,141	12,388
Representation committee	86	-
Communications committee	4,573	9,089
Moffett grant fund committee	284	-
Youth	16,500	7,000
HerStory	403	-
Presbyterian women	6,422	4,678
Presbytery meeting expenses	1,874	3,856
Resources committee	4,352	3,833
Partnership committee	20,849	-
Preparation for ministry	9,464	3,566
Permanent judicial committee	344	-
Presbytery funds administration	276	406
Nominations committee	133	265
<b>Total Operating Budget</b>	<b>707,459</b>	<b>763,612</b>
<b>Benevolences</b>		
<b>General Assembly</b>		
Shared mission support	63,000	73,500
Directed missionary support	45,615	49,461
Per capita	108,492	109,464
Special offerings	124,520	181,562
Peacemaking	5,560	5,583
Disaster funds	7,666	-
Pentecost	7,669	11,652
<b>Total Disbursements – General Assembly</b>	<b>362,522</b>	<b>431,222</b>
<b>Synod</b>		
Shared Mission Support	5,250	6,125
Per capita	19,827	30,695
Peacemaking	1,890	1,871
<b>Total Disbursements – Synod</b>	<b>26,967</b>	<b>38,691</b>
Sunnyside Retirement Community	6,303	9,389
Massanetta Springs	2,475	2,804
Medical Benevolence Foundation	850	750
Children's Thanksgiving Offering	7,514	6,603
Haiti Education Foundation	70	330
Thomas and Martha Grafton Fund	1,648	2,530
Union Theological Seminary	10,663	8,368
1% Synod Colleges	1,771	5,599
Presbyterian Council	-	6,507
Heifer Project	630	1,505
Montreat	490	570
Hunger Program	88,240	108,469
Other	34,285	36,786
<b>Total Miscellaneous Benevolences</b>	<b>154,939</b>	<b>190,210</b>
<b>Total Benevolence Disbursements</b>	<b>544,428</b>	<b>660,123</b>

PRESBYTERY OF SHENANDOAH

SUPPLEMENTAL STATEMENTS  
Years Ended December 31, 2009 and 2008

	2009	2008
<b>DISBURSEMENTS (CONTINUED)</b>		
Corporation Income Disbursed		
Blue Funds	\$ 13,924	\$ 14,472
Brown & Hogshead Fund	73	2,490
Camp Paddy Run	-	5,949
CPM Scholarships	599	-
T.K. Currie Trust	25	181
Harry S. McClung	4,432	4,440
Mission Council - Discretionary Fund	-	6,136
Lyle Moffett Fund	12,982	32,531
Strong Minister's Program	40,500	48,024
Total Corporation Income Disbursed	<u>72,535</u>	<u>114,223</u>
Grants Disbursed		
HAE Grant 2008	-	8,000
Total Grants Disbursed	<u>-</u>	<u>8,000</u>
Committee Disbursements		
Camp and conference	10,411	17,288
COM - professional development	2,685	-
History committee	10,800	2,700
Mission communities	26,890	52,706
Division on church development	8,975	2,500
Magnetic church conference	-	5,724
Partnership committee - incl. Ethiopia	57,096	89,402
Presbytery meeting offering	-	604
CPM	2,400	-
Communications	540	-
Presbytery council	3,276	-
Division on resourcing	203	-
World-wide ministries: clean water project	50,707	10,852
Youth council	4,075	24,161
Total Committee Disbursements	<u>178,058</u>	<u>205,937</u>
Miscellaneous Disbursements		
Non-budgeted benevolences	964	2,145
Professional development	4,662	-
Office repairs	-	3,500
Stone's chapel fund	-	1,255
Other	9,855	8,388
Total Miscellaneous Disbursements	<u>15,481</u>	<u>15,288</u>
Total Disbursements	<u>\$ 1,517,961</u>	<u>\$ 1,767,183</u>